



Meeting Date: February 29, 2024 **Agenda Type:** Consent Items for Action

From: Nancy Pappas **Reviewed by:** Dawn Schriewer
Managing Director,
Headwaters at the Comal Chief Financial Officer

Submitted by: Laura Rivers **Approved by:** Ryan Kelso
Chief of Staff Chief Executive Officer

RECOMMENDED ACTION: Approve the Appointment of Dawn Schriewer as President of the Headwaters at the Comal Board of Directors

BACKGROUND

In accordance with the Headwaters at the Comal’s (“Headwaters”) First Amended and Restated Bylaws, approved by the New Braunfels Utilities (“NBU”) Board of Trustees on February 23, 2023, the Headwaters Board structure consists of a seven-member Board comprised of four (4) NBU employees and three (3) community members. The NBU employees to serve on the Headwaters Board are to be recommended by NBU’s Chief Executive Officer, and appointed by the Board of Trustees.

Due to the recent departure of Melissa Krause, Chief Executive Officer Ryan Kelso recommends the Board remove Melissa Krause from the Headwaters Board of Directors and appoint Dawn Schriewer (current Headwaters Board member), as the Headwaters Board President, effective March 1, 2024.

FINANCIAL IMPACT

None

LINK TO STRATEGIC PLAN

Stewardship

EXHIBITS

1. Headwaters at the Comal First Amended and Restated Bylaws