



Meeting Date: February 29, 2024 **Agenda Type:** Consent Items for Action

From: Justin Green **Reviewed by:** Gretchen Reuwer
Electric Operations Manager Director of Electric Services
and Compliance

Submitted by: Gretchen Reuwer **Approved by:** Ryan Kelso
Director of Electric Services Chief Executive Officer
and Compliance

RECOMMENDED ACTION: Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Titan Utility Services, LLC, for the Inspection, Testing, and Documentation of Electrical Tools and Equipment

BACKGROUND

This Professional Services Agreement (the “Agreement”) with New Braunfels Utilities (“NBU”) and Titan Utility Services, LLC (the “Professional”) provides all labor and equipment for inspection, testing, and documentation of electrical tools and equipment. The Professional shall inspect, test, and document (i) the equipment's condition, (ii) the test results, and (iii) any items needing replacement and/or repair to ensure safe functionality of the following equipment: vehicles requiring dielectric testing, insulated live line tools, blankets, line hose and hoods, grounding chain and grounding jumpers, mechanical jumpers, rubber gloves and rubber sleeves (the “Services”).

This Agreement is for a single year (the “Initial Term”) and shall automatically renew for four (4) successive one-year terms (each, a “Renewal Term”).

NBU staff requests that the Board of Trustees approve the Agreement with Titan Utility Services, LLC for the Services.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.

FINANCIAL IMPACT

The financial impact of this Agreement shall not exceed \$150,000 annually and not exceed \$750,000 for the duration of the contract. These funds are currently budgeted within NBU’s fiscal year 24 through fiscal year 28 Operations and Maintenance budget for Electric Operations department.

LINK TO STRATEGIC PLAN

Safety and Security

EXHIBITS

1. Professional Services Agreement with Titan Utility Services, LLC