



Meeting Date: February 27, 2025 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Water Services and
Systems Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Merrick & Company DBA Colorado-Merrick and Company for the Design of the Solms Lift Station and Force Main Project

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Merrick & Company DBA Colorado-Merrick & Company (“Merrick”) provides project management, preliminary engineering design, field services, final design, permitting and coordination with stakeholders, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Solms Lift Station and Force Main Project (the “Project”). The Project is anticipated to add a new 5.2 Million Gallons per Day (“MGD”) lift station, approximately 8,600 linear feet of 18-inch dual force main, approximately 1,600 linear feet of gravity main, and demolish and abandon the existing Solms Lift Station. This Project will increase capacity in the South Kuehler basin while replacing infrastructure that has reached the end of its service life.

NBU staff requests that the Board of Trustees approve the Agreement with Merrick for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.00.

Upon completion of the final design, NBU staff will solicit construction contracts in two phases and anticipates bringing the construction contracts to the Board for approval in October 2026 and December 2028. NBU staff plans to begin construction of the first phase in December 2026 and complete construction by December 2028. The second phase of construction is planned to begin in January 2029 and complete construction by June 2030.

FINANCIAL IMPACT

The total financial impact for the Agreement with Merrick for the Project is \$2,211,414.86, including supplemental services. The Project is budgeted within the Fiscal Year 2025 through Fiscal Year 2029 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Customers and Community

Infrastructure and Technology

Safety and Security

Stewardship

EXHIBITS

1. Professional Services Agreement with Merrick