



Meeting Date: February 27, 2025 **Agenda Type:** Consent Items for Action

From: Brent Lundmark **Reviewed by:** Michael Short, P.E.
Water Treatment & Director of Water Services and
Compliance Manager Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with Environmental Improvements, Inc. for Water and Wastewater Liquid Chemical Feed Pump Repair, Maintenance, and Replacement Services

BACKGROUND

On October 16, 2024, New Braunfels Utilities (“NBU”) issued a request for competitive sealed proposals for liquid chemical feed pump repair, maintenance, and replacement services at various facilities throughout the NBU water and wastewater system (the “Services”).

On November 14, 2024, NBU received one (1) proposal for the Services during the public solicitation process from Environmental Improvements, Inc. While Environmental Improvements, Inc. is not the only vendor that could potentially provide the repair and maintenance services outlined in the scope of the project, they are the sole source provider of replacement parts for the chemical feed pumps that NBU currently utilizes in the water and wastewater systems. NBU staff evaluated the proposal and determined the proposal to be the most advantageous to NBU, considering the relative importance of price and the other evaluation factors included in the request for proposals. NBU staff recommends the selection of Environmental Improvement, Inc. for the Services.

NBU staff requests the Board of Trustees to approve the services and goods agreement with Environmental Improvements, Inc.

This item is being presented to the Board because the total amount of this contract exceeds \$250,000.00.

FINANCIAL IMPACT

The total contract amount for the Agreement with Environmental Improvements, Inc. is not to exceed \$625,000.00 with a not to exceed amount of \$125,000.00 for the initial contract term and \$125,000.00 for each of the additional four (4) successive one-year terms. The Agreement is budgeted within the Water

Treatment & Compliance Operations and Maintenance budget (“O&M Budget”) for Fiscal Year 2025 and will be budgeted in the O&M Budgets of Fiscal Year 2026 through Fiscal Year 2030.

LINK TO STRATEGIC PLAN

Customers and Community

Stewardship

EXHIBITS

1. Contract with Environmental Improvements, Inc.
2. Summary of Recommendation