



Meeting Date: December 14, 2023 **Agenda Type:** Action Items

From: Jessica Green **Reviewed by:** Shawn Schorn
Reliability & Resiliency Director of Business Planning
Manager

Submitted by: Shawn Schorn **Approved by:** Ryan Kelso
Director of Business Planning Interim Chief Executive Officer

RECOMMENDED ACTION: Discuss and Consider Approval of a Professional Services Agreement with GHD, Inc. DBA GHD Consulting Inc. for Asset Management Support Services

BACKGROUND

In 2019, GHD INC. DBA GHD CONSULTING INC. (“GHD”) provided Enterprise Asset Management Program support to New Braunfels Utilities (“NBU”), including developing a Strategic Asset Management Plan (“SAMP”) and an Asset Management Policy. In order to continue these efforts, this Professional Services Agreement between NBU and GHD (the “Agreement”) includes Enterprise Asset Management Program development support services over fiscal years 2024 through 2026 (the “Project”).

The key components of the Agreement include (i) program management, (ii) computerized maintenance management system and data audit/gap assessment services, (iii) update to the strategic asset management plan with department roadmaps, (iv) establishing asset data and information standards, (v) business process mapping, (vi) development of asset management levels of service framework, (vii) development of the Surface Water Treatment Plant tactical asset management plan, (viii) development of the fleet tactical asset management plan, (ix) development of the water linear infrastructure tactical asset management plan, (x) development of asset condition assessment protocols, and (xi) technical and engineering support for the Project.

NBU staff requests the Board of Trustees approve the Agreement with GHD for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.

FINANCIAL IMPACT

The total financial impact of the Agreement with GHD for the Project is \$1,304,771.60. The Project is budgeted within the approved support services operations and maintenance budget for fiscal years 2024 through 2026.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

Financial Excellence

Stewardship

EXHIBITS

1. Professional Services Agreement with GHD