



**Meeting Date:** December 14, 2023      **Agenda Type:** Consent Items for Action

**From:** Kenneth Allen      **Reviewed by:** Shawn Schorn  
Fleet and Facilities Manager      Director of Business Planning

**Submitted by:** Shawn Schorn      **Approved by:** Ryan Kelso  
Director of Business Planning      Interim Chief Executive Officer

**RECOMMENDED ACTION:** Authorize Interim CEO or His Designee to Negotiate and Execute a Cooperative Contract with Reliance Truck and Equipment, LLC. for One (1) Prebuilt 1050 TVO 2024 Closed Circuit TV Truck

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## **BACKGROUND**

In order to modernize the fleet’s sewer inspection equipment, New Braunfels Utilities (“NBU”) identified the need to purchase one (1) Prebuilt 1050 TVO 2024 CCTV Truck.

As a result, NBU has selected to purchase the equipment from Reliance Truck and Equipment, LLC. through the Buy Board contract number 676-22 (the “Contract”). NBU’s use of the Buy Board contract satisfies the competitive bidding requirements under Texas law.

NBU staff requests that the Board of Trustees approve the Contract with Reliance Truck and Equipment, LLC. for the sewer inspection equipment.

This item is being presented to the Board because the total amount of the contract exceeds \$250,000.

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## **FINANCIAL IMPACT**

The total financial impact of the Contract for the equipment is \$388,120.00. The purchase of the equipment is budgeted in the fiscal year 2024 Capital Equipment Budget.

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## **LINK TO STRATEGIC PLAN**

Infrastructure and Technology

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## **EXHIBITS**

1. Buy Board Contract Number 676-22
2. Reliance Environmental Quote
3. Buy Board Renewal Contract
4. Buy Board Additional Terms and Conditions

## 5. Reliance Environmental Quote Updated