



**Meeting Date:** December 14, 2023      **Agenda Type:** Consent Items for Action

**From:** Jesse Luna      **Reviewed by:** David Hubbard  
Purchasing Manager      Chief Administrative Officer

**Submitted by:** David Hubbard      **Approved by:** Ryan Kelso  
Chief Administrative Officer      Interim Chief Executive Officer

**RECOMMENDED ACTION:** Approve the Change Order Log from September 15, 2023, through November 15, 2023

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## **BACKGROUND**

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of September 15, 2023, through November 15, 2023.

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## **FINANCIAL IMPACT**

Change orders less than \$50,000:

- Goodwin Lane Water Main, Owner's contingency item: \$11,000, 10 tons black base, 24" butterfly valve (cost split 50/50), Cash Construction Company, Inc., Change order No. 2, No cost increase (deducted from contingency).
- Trinity Expansion Treatment Plant, Owner's contingency item: Finished water line reroute, wet well existing duct bank conflict \$80,737.53, PLW Waterworks, LLC, Change order No. 2, No cost increase (deducted from contingency).
- Trinity Expansion Treatment Plant, Feed tank foundation and duct bank conflict, PLW Waterworks, LLC, Change order No. 3, Cost increase of \$35,464.64
- Trinity Expansion Well Field, Owner's Contingency - additional tree clearing, Pesado Construction Company, Change order No. 1, Cost increase of \$4,728.57
- Solms Lift Station Expansion, Owner's Contingency - Canopy top replacement, Pesado Construction Company, Change order No. 1, No cost increase (deducted from contingency).

- Garden Street Bridge Water Line (Aging), River signage, JM Pipeline, LLC, Change order No. 1, Cost increase of \$22,937.74.
- Garden Street Bridge Water Line (Aging), Electronic Message Boards, JM Pipeline, LLC, Change order No. 2, Cost increase of \$5,166.00.
- Reliability Planning and Standard, Schneider Engineering, TRE NERC Self Certification, Change order No.1, Cost increase of \$20,000.

Change orders more than \$50,000:

- None reported during this period.

## **LINK TO STRATEGIC PLAN**

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### **Customers and Community**

### **People and Culture**

### **Stewardship**

## **EXHIBITS**

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None