



**Meeting Date:** March 26, 2026      **Agenda Type:** Consent Items for Action

**From:** Adam Willard, P.E.      **Reviewed by:** Michael Short, P.E.  
Chief Engineer of Water      Director of Engineering  
Systems

**Submitted by:** Mark Steelman      **Approved by:** Ryan Kelso  
Chief Operations Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize the CEO or His Designee to Negotiate and Execute a Second Amendment to the Professional Services Agreement with Arcadis U.S., Inc. for the Design of the Trinity Wellfield Expansion Project

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## **BACKGROUND**

On June 24, 2021, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Professional Services Agreement (the “Agreement”) with Arcadis U.S., Inc. (the “Professional”) for professional engineering services for the Trinity Wellfield Expansion Project (the “Project”). On May 24, 2022, the Board approved a Professional Services Contract Amendment (the “First Amendment”) for new services including modifying project management, collection and review of data and information, final design, bid phase, construction phase, additional permitting and construction phase services, and adding new geotechnical investigation and Texas Water Development Board (“TWDB”) environmental information.

NBU and the Professional require additional project management, construction phase, TWDB environmental information documents, Engineering Feasibility Report, TWDB contract document, permitting, and resident project representative services due to construction delays and additional coordination. As a result, NBU staff requests that the Board approve the Second Amendment to the Agreement (the “Second Amendment”), which includes an increase in the compensation to the Professional and an extension of the completion date for certain Services.

This item is being presented to the Board because it modifies the Agreement beyond the parameters the Board previously approved.

The Project began construction in February 2023, and staff plans to have it complete by July 2026.

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## **FINANCIAL IMPACT**

The total financial impact for the Second Amendment is \$543,180.00. The total contract amount for the Agreement, the First Amendment, and Second Amendment with Arcadis for the Project is \$2,067,980.00,

including Supplemental Services. The Project was budgeted within the Fiscal Year 2021 through Fiscal Year 2025 NBU Board approved Capital Improvements Projects Budget; however, this amendment will be funded using the Fiscal Year 2026 NBU Board approved Capital Improvements Projects Budget for Water Aging Infrastructure.

## **LINK TO STRATEGIC PLAN**

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### **Infrastructure and Technology**

#### **Stewardship**

## **EXHIBITS**

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1. Second Amendment to the Professional Services Agreement with Arcadis U.S., Inc.