



Meeting Date: March 26, 2026 **Agenda Type:** Consent Items for Action

From: Anna Melton **Reviewed by:** Ashley Schriewer
Procurement Manager Director of Financial Services

Submitted by: Jessica Williams **Approved by:** Ryan Kelso
Chief Financial Officer Chief Executive Officer

RECOMMENDED ACTION: Approve the Electric Line of Business Alternative Procurements from January 15, 2026, through February 15, 2026

BACKGROUND

Section 252.022(c) of the Texas Local Government Code provides that a municipally owned electric utility may define, by resolution, an alternative procurement procedure for the purchase of goods and services related to the electric utility. On June 28, 2018, the Board of Trustees approved the NBU Purchasing Policy, by resolution, which defined a procedure for procurement of goods and services for NBU’s electric line of business. The Purchasing Policy was later revised and approved on October 31, 2019. Among other conditions, the Purchasing Policy requires NBU staff to notify the Board of Trustees of any procurement over \$250,000 that uses the electric line of business procurement procedure.

Listed below are the procurements, in excess of \$250,000.00, submitted to the Procurement Manager for the period of January 15, 2026, through February 15, 2026, using the electric line of business alternative procurement process.

FINANCIAL IMPACT

Electric Line of Business purchases more than \$250,000.00:

Item Number	Type of Procurement	Description of Purchase	Vendor	Cost in \$
1	Inventory materials procurement	Switchgears for Kohlenberg substation unit #2B	KBS Electrical Distributor	\$270,005.00
Total Electric Line of Business Purchases:				\$270,005.00

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

None