



**Meeting Date:** August 29, 2024      **Agenda Type:** Consent Items for Action

**From:** Jesse Luna      **Reviewed by:** David Hubbard  
Purchasing Manager      Chief Administrative Officer

**Submitted by:** David Hubbard      **Approved by:** Ryan Kelso  
Chief Administrative Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Approve the Change Order Log from May 15, 2024, through July 15, 2024

---

## **BACKGROUND**

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of May 15, 2024, through July 15, 2024.

---

## **FINANCIAL IMPACT**

Change orders less than \$50,000:

- GBRA Interconnect Metering Station, Out of Owner's contingency - \$48,194.65, out of Board approved contingency - \$11,054.83, Installing platforms, ladders, grating, and pipe supports in vaults, Argo Utilities, LLC, Change order No. 2, Cost increase of \$11,054.83.
- Trinity Expansion Well Field, Owner's Contingency - primary conduit modifications from (1) 4" to (3) 3", Pesado Construction Company, Change order No. 3, No cost increase.
- I-35 Water Line (Downtown), From Owner's contingency - 2 additional valves installed, (credit for 4 unused water services and cut/cap 8" WL at Burger King), additional HDD bore to miss existing utilities along Dunlap, Pesado Construction Company, Change order No. 2, No cost increase.
- I-35 Water Line (Downtown), From Owner's contingency - New double swing gates, Pesado Construction Company, Change order No. 3, No cost increase.
- Kuehler WRF Rehabilitation - Clarifier Replacement, Install the scum spray wash system and wiring, reroute piping to membrane thickener screen box, reroute NPW piping to both clarifiers

and install piping/valves on pipe supports. Add days for CIPP liner manufacture and modification of the SEL Control Panel, MGC Contractors, Inc., Change order No. 1, No cost increase

- McKenzie WRF Expansion, Surface prep and recoat generator enclosure, reroute 8" DI-DR pipe due to conflict between proposed and existing pipes, MGC Contractors, Inc., Change order No. 4, No cost increase
- Goodwin Lane Water Main, Deduct change order for work not needed: 6 LF 42" steel casing, 2 temp line stops, 1000 cy hot mix asphalt, remaining owner's contingency credited back, Change order No. 4, Cost decrease of \$412,042.72.

Change orders more than \$50,000:

- Hueco Springs NBU Substation, Comal T3 and Hueco Springs T1 Power Transformer Procurements, Virginia Transformer, Change order No. 1, Cost increase of \$164,234.90.

## **LINK TO STRATEGIC PLAN**

---

**Customers and Community**

**People and Culture**

**Stewardship**

## **EXHIBITS**

---

None