



Meeting Date: May 25, 2021 **Agenda Type:** Consent Items for Action

From: Jason Theurer **Reviewed by:** Michael Short, P.E.
Water Operations Manager Director of Water Services

Submitted by: Ryan Kelso **Approved by:** Ian Taylor
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize CEO or His Designee to Negotiate and Execute an Amendment to the Services and Goods Agreement with Precision Calibrate for Large Water Meter Testing and Repair Services

BACKGROUND

On December 10, 2020, the New Braunfels Utilities Board of Trustees approved a Services and Goods Agreement with Precision Calibrate Meter Services (“PCMS”) for large water meter testing and repairing services (the “Agreement”). Shortly after commencement of the services under the Agreement, NBU staff and PCMS identified a need to modify the Agreement to enhance the original specifications and clarify the scope of work to include the flow rate limits and the number of tests required for each meter.

As a result of the identified need, NBU staff asks the Board to approve this Services and Goods Agreement Amendment with PCMS, which will provide flow rate limits and the requirement for one test for each meter tested (the “Amendment”). NBU staff notes that this Amendment will not change the compensation amount of the Agreement as the not-to-exceed amount remains \$150,000 for the duration of the Agreement.

This Amendment is being presented to the Board because it modifies the scope of work of a previously NBU Board approved contract.

FINANCIAL IMPACT

There is no financial impact due to this Amendment.

LINK TO STRATEGIC PLAN

Maintain Organizational Reliability and Resiliency

EXHIBITS

1. Services and Goods Agreement with Precision Calibrate Meter Services
2. Amendment to Services and Goods Agreement Large Meter Testing