



Meeting Date: March 25, 2021 **Agenda Type:** Consent Items for Action

From: Tony Meister **Reviewed by:** David Hubbard
Purchasing Manager Chief Administrative Officer

Submitted by: David Hubbard **Approved by:** Ian Taylor
Chief Administrative Officer Chief Executive Officer

RECOMMENDED ACTION: Approve the Change Order Log from January 15, 2021, through February 15, 2021

BACKGROUND

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000.00, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of January 15, 2021, through February 15, 2021.

FINANCIAL IMPACT

Change orders less than \$50,000.00:

- Green Valley Pump Station, Excavate 12” Water Main, MGC Contractors, Change Order No. 3, Cost Increase of \$4,004.85.
- Gruene WRF Relocation & Expansion, Material Credit for 12” SDR, Atlas Construction, Change Order No. 11, Cost Decrease of **\$1,700.00**.
- Replace Clarifier Drive #1 at SWTP, Remove and Replace Leaking Coupling, R.P. Constructors, Change Order No. 1, Cost Increase of \$1,725.00.
- SWTP High Service Pump #4 and Water Line Connections, Scope Reduction Credit, Pesado Construction Company, Change Order No. 2, Cost Decrease of **\$35,899.44**.

Change orders more than \$50,000.00:

- None

LINK TO STRATEGIC PLAN

Recognized as a Trusted Community Partner Dedicated to Excellence in Service

Maintain Organizational Reliability and Resiliency

Be a Responsible Steward of Natural Resources

EXHIBITS

None