



Meeting Date: August 28, 2025 **Agenda Type:** Consent Items for Action

From: Nancy Pappas **Reviewed by:** Dawn Schriewer
Managing Director,
Headwaters at the Comal Chief Financial Officer

Submitted by: Rocio Hilliard **Approved by:** Ryan Kelso
Chief of Staff Chief Executive Officer

RECOMMENDED ACTION: Approve the Appointment of Julia Haynes as President of the Headwaters at the Comal Board of Directors and the Appointment of Reagan Pena and Jessica Williams to the Headwaters at the Comal Board of Directors

BACKGROUND

In accordance with the Headwaters at the Comal’s (“Headwaters”) First Amended and Restated Bylaws, approved by the New Braunfels Utilities (“NBU”) Board of Trustees on February 23, 2023, the Headwaters Board structure consists of a seven-member Board comprised of four (4) NBU employees and three (3) community members. The NBU employees to serve on the Headwaters Board are to be recommended by NBU’s Chief Executive Officer and appointed by the NBU Board of Trustees.

Due to the retirement of Dawn Schriewer, Chief Financial Officer, Ryan Kelso recommends the Board remove Dawn Schriewer from the Headwaters Board of Directors and appoint Julia Haynes, Director of External Relations, as the Headwaters Board President, effective August 29, 2025.

Additionally, due to the retirement of Gretchen Reuwer, Director of Electric Services and Compliance, and departure of Shawn Schorn, Director of Business Strategy, Ryan Kelso recommends the Board remove Gretchen Reuwer and Shawn Schorn from the Headwaters Board and appoint Reagan Peña, Director of Enterprise Communication, and Jessica Williams, Chief Financial Officer. The four (4) NBU employee representatives on the Headwaters Board will include Julia Haynes, Reagan Peña, Jessica Williams, and Brent Lundmark.

FINANCIAL IMPACT

None

LINK TO STRATEGIC PLAN

Stewardship

EXHIBITS

1. Headwaters at the Comal First Amended and Restated Bylaws