



Meeting Date: February 26, 2026 **Agenda Type:** Consent Items for Action

From: Brent Lundmark **Reviewed by:** Jason Theurer
Water Treatment and Director of Water Operations and
Compliance Manager Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Guadalupe-Blanco River Authority for Water and Wastewater Laboratory Testing Services

BACKGROUND

On December 14, 2023, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Professional Services Agreement (the “Agreement”) with the Guadalupe-Blanco River Authority (“GBRA”) for laboratory testing services for the water and wastewater facilities regulatory and compliance requirements. GBRA notified NBU staff in August 2025 that new pricing, effective January 1, 2026, would be approved by its Board.

In an effort to maintain the continuity of NBU’s laboratory and regulatory compliance sampling needs, NBU staff requests that the Board of Trustees approve the First Amendment to the Agreement (the “First Amendment”) to accept the increase in pricing. The annual not-to-exceed amounts will not change. The First Amendment is being presented to the Board because it modifies the Agreement beyond the parameters the Board previously approved.

FINANCIAL IMPACT

While the increase in pricing represents about a 10% increase, it will not impact the annual not-to-exceed contract amounts of \$60,000.00. The total contract amount for the Agreement and the First Amendment will continue to be \$300,000.00. The Agreement and First Amendment are budgeted with the Water Treatment and Compliance Operations and Maintenance Budget (“O&M Budget”) for Fiscal Year 2026 and will be budgeted in the O&M Budgets of Fiscal Year 2027 through Fiscal Year 2028.

LINK TO STRATEGIC PLAN

Safety and Security

Stewardship

EXHIBITS

1. GBRA Contract
2. GBRA Notification of Revised Rates
3. First Amendment with GBRA