



**Meeting Date:** February 26, 2026      **Agenda Type:** Consent Items for Action

**From:** Adam Willard, P.E.      **Reviewed by:** Michael Short, P.E.  
Chief Engineer of Water      Director of Engineering  
Systems

**Submitted by:** Mark Steelman      **Approved by:** Ryan Kelso  
Chief Operations Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Provenance Engineering, LLC, for the Design of the New Bretzke Pump Station and Bretzke-Hoffmann Transmission Pipeline Project

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## **BACKGROUND**

This Professional Services Agreement (the “Agreement”) with Provenance Engineering, LLC (“Provenance”) provides project management, preliminary and final design, field services, permitting and stakeholder coordination, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Bretzke Pump Station and Bretzke to Hoffmann Discharge Line Project (the “Project”). The Project includes installation of a 16-inch discharge pipeline from the Bretzke Pump Station to the Hoffmann pressure zone, as well as construction of a new 2.7-MGD pump station. Together, these improvements will increase distribution pumping capacity in the Hoffmann pressure zone, support projected growth, and provide a redundant waterline serving both the Hoffmann and River Chase pressure zones.

NBU staff requests that the Board of Trustees approve the Agreement with Provenance for the Project. Provenance was selected for this work based on the strong qualifications of its proposed project team and the firm’s demonstrated familiarity with similar types of projects.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.00.

Upon completion of the final design, NBU staff will solicit two construction contracts for the Project. Staff anticipate bringing the construction contracts to the Board for approval in January and February 2028. NBU staff plans to begin construction in February 2028 on the Pump Station phase of the Project and in March 2028 on the Discharge Line phase of the Project, with construction completion by August 2029 on the Pump Station phase and March 2029 on the Discharge Line phase.

## **FINANCIAL IMPACT**

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The total financial impact for the Agreement with Provenance for the Project is \$2,132,000.00, including supplemental services. The Project is budgeted within the Fiscal Year 2026 through Fiscal Year 2029 NBU Board approved Capital Improvements Projects Budget.

## **LINK TO STRATEGIC PLAN**

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**Customers and Community**

**Infrastructure and Technology**

**Stewardship**

## **EXHIBITS**

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1. Professional Services Agreement with Provenance