



Meeting Date:	<u>May 29, 2025</u>	Agenda Type:	<u>Consent Items for Action</u>
From:	<u>Peter Vanderstoep</u> Data Strategy Manager	Reviewed by:	<u>Carlos Salas</u> Director of Technology
Submitted by:	<u>Greg Brown</u> Chief Technology Officer	Approved by:	<u>Ryan Kelso</u> Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Cooperative Agreement with SHI Government Solutions, Inc. for Microsoft Enterprise Agreement Licensing to Maintain and Upgrade Critical Software Usage

BACKGROUND

On December 14, 2023, New Braunfels Utilities (“NBU”) executed a Cooperative Contract with SHI Government Solutions, Inc. (“SHI”). The contract enables NBU to utilize Microsoft’s suite of products on all desktops, laptops, and servers. The software is critical in nature for daily taskings, tracking, and communication across the entire company.

The DIR CPO-5237 contract with SHI provides access to licensing required to enable the Office 365 suite of products, as well as additional operating software required to maintain and support current and future technologies required by our operational areas.

NBU’s selection of SHI to enter into this contract through the Texas Department of Information Resources DIR CPO-5237 satisfies the bidding requirements under Texas law.

NBU staff request that the Board of Trustees approve the contract with SHI for additional licenses, software, and upgraded functionality.

This item is being presented to the Board because the total amount of the amendment exceeds \$250,000.00.

FINANCIAL IMPACT

The total amount of the contract amendment is not to exceed \$744,391.76 over a three (3) year period. This includes \$53,356.40 for software licensing and support in year one (1), \$545,746.56 in year two (2), and \$145,288.80 in year three (3). This item is budgeted under our FY25-FY27 Operation and Maintenance Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. DIR-CPO-5237 SHI Contract
2. DIR-CPO-TMP-570 RFO
3. Microsoft Amendment to Contract
4. NBU's Additional Terms and Conditions
5. SHI Quote