



Meeting Date: May 29, 2025 **Agenda Type:** Consent Items for Action

From: Gregory Thomas, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Electric Director of Engineering
Services

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Schneider Engineering, LLC, DBA SEnergy for Distribution System Planning

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Schneider Engineering, LLC DBA SEnergy (“SEnergy”) provides distribution system planning for the New Braunfels Utilities (“NBU”). The distribution system planning includes five (5) individual service projects (the “Projects”): (i) Five-Year Electric System Plan, (ii) Distributed Energy Resources (DER) Hosting Capacity Study, (iii) Overhead & Underground Construction Specifications, (iv) Inventoried Material Written Specification Revisions & Updates, and (v) Surge Arrester Recommendation. Projects #1, #2, and #4 are multi-year services over a period of five (5) years. Projects #3 and #5 are one-time services.

Upon completion of the Projects, NBU will be additionally prepared for continued build-out of its certificated electric system.

NBU staff requests that the Board of Trustees approve the Agreement with SEnergy for the Projects.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.00.

FINANCIAL IMPACT

The total financial impact for the Agreement with SEnergy for the Projects is a not to exceed amount of \$840,300.00 for the full five (5) year term of the Agreement. The Projects are budgeted within the Fiscal Year 2025 Operations and Maintenance Budget (“O&M Budget”) and will be budgeted within the Fiscal Year 2026 through Fiscal Year 2029 NBU Board approved O&M Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. Professional Services Agreement with SEnergy