



Meeting Date: May 29, 2025 **Agenda Type:** Consent Items for Action

From: Brent Lundmark **Reviewed by:** Jason Theurer
Water Treatment and Director of Water Services and
Compliance Manager Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with CB Solutions, LP for Inspection, Maintenance, Repair, and Replacement of Water and Wastewater Magnetic Meters

BACKGROUND

On July 29, 2024, New Braunfels Utilities (“NBU”) issued a request for proposals (“RFP”) in three parts to award to one or more respondents for various flowmeter services. The services defined in Part A were related to calibration and testing of water and wastewater facility meters. The services defined in Part B were related to magnetic meter repair and replacement services for water and wastewater facility meters, and the services defined in Part C were related to open channel meter repair and replacement services for water and wastewater meters.

On September 2, 2024, NBU received three (3) bids during the public solicitation process. A copy of the bid tabulation is included as an Exhibit below. NBU staff evaluated the responses and determined CB Solutions, LP to be the most advantageous to NBU for Part B, considering the relative importance of price and the other evaluation factors included in the request for proposals. NBU staff recommends the selection of CB Solutions, LP, for the inspection, maintenance, repair, and replacement of water and wastewater magnetic meters.

NBU staff requests the Board of Trustees to approve the professional services agreement with CB Solutions, LP.

This item is presented to the Board because the total amount of the contract exceeds \$250,000.00.

FINANCIAL IMPACT

The total contract amount for the Agreement with CB Solutions, LP is \$750,000.00 with a not to exceed amount of \$150,000.00 for the initial contract term and \$150,000.00 for each of the additional one-year terms. The Agreement is budgeted with the Water Treatment and Compliance Operations and

Maintenance Budget (“O&M Budget”) for Fiscal Year 2025 and will be budgeted in the O&M Budgets of Fiscal Year 2026 through Fiscal Year 2030.

LINK TO STRATEGIC PLAN

Customers and Community

Stewardship

EXHIBITS

1. Services and Goods Agreement with CB Solutions, LP
2. Summary of Recommendation