



**Meeting Date:** May 29, 2025

**Agenda Type:** Consent Items for Action

**From:** Jesse Luna  
Purchasing Manager

**Reviewed by:** David Hubbard  
Chief Administrative Officer

**Submitted by:** David Hubbard  
Chief Administrative Officer

**Approved by:** Ryan Kelso  
Chief Executive Officer

**RECOMMENDED ACTION:** Approve the Change Order Log from March 15, 2025, through April 15, 2025

## **BACKGROUND**

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of March 15, 2025, through April 15, 2025.

## **FINANCIAL IMPACT**

Change orders less than \$50,000.00:

- Conrads Elevated Storage Tank (Goodwin), Water Line Tie In, Landmark Structures, I, L.P., Change order No. 1, Cost increase of \$9,409.00.
- North Kuehler Interceptor Odor Control Facility, Landscaping and Supervisory Control and Data Acquisition (SCADA) mods, MGC Contractors, Inc., Change order No. 3, Cost increase of \$28,034.68.
- Landa & Elm Street Water Line Improvements, Transition fittings for tie in, added asphalt repair, mill and overlay - TxDOT, Knights of Columbus service line deduct, additional concrete island and curb repair, E-Z Bel Construction, LLC, Change order No. 2, Cost increase of \$39,395.60.
- Kuehler Water Reclamation Facility Rehabilitation - Clarifier Replacement, Owner's - change circuit breaker, South Kuehler grit pump change out, MGC Contractors, Inc., Change order No. 3, No cost increase.
- Sewer Infrastructure Replacement Package 2, Additional manhole, Pesado Construction Company, Change order No. 1, Cost increase of \$8,300.00.

- Landa Pump Station Phase 2 / Well 5, Deduct Change Order for unused diesel allowance for temp pumps and striping, MGC Contractors, Inc., Change order No. 10, Cost decrease of \$78,206.00.
- Solms Force Main Emergency Project, Deduct for unused crushed granite and CCTV of Force Main, Pesado Construction Company, Change order No. 1, Cost decrease of \$10,725.00.
- Kuehler Water Reclamation Facility Rehabilitation - Clarifier Replacement, Owner's - repair deteriorated concrete in chlorine mixing basin 2 and reroute existing chlorine line, MGC Contractors, Inc., Change order No. 4, No cost increase.

Change orders more than \$50,000.00:

- Union Avenue Water Replacement, Water service/main changes, and deduct for 6" pipe w/excavation and backfill at Lincoln, E-Z Bel Construction, LLC, Change order No. 2, Costs increase of \$50,187.96,

## **LINK TO STRATEGIC PLAN**

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**Customers and Community**

**People and Culture**

**Stewardship**

## **EXHIBITS**

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None