



Meeting Date: December 18, 2025 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Engineering
Systems

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Freese and Nichols, Inc. for the Design of the FM 1101 Discharge Line Project Located Generally Along FM 1101, Barbarosa Road, and Kohlenberg Road

BACKGROUND

On August 29, 2024, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Professional Services Agreement (the “Agreement”) with Freese and Nichols, Inc. (“FNI”) for professional engineering services for the FM 1101 Discharge Line Project (the “Project”).

In coordination with the City of New Braunfels Kohlenberg Road Project, the Project scope was amended to include the relocation of 12-inch and 16-inch waterlines within the boundaries of the City of New Braunfels project. The amendment also includes the relocation of an 18-inch water line at the southeast corner of FM 1101 and Barbarosa Road. As a result, NBU staff requests that the Board approve the First Amendment to the Agreement (the “First Amendment”), which includes additional (i) project management services, (ii) final design phase services, (iii) field services, and (iv) construction phase services.

This item is being presented to the Board because it modifies the Agreement beyond the parameters the Board previously approved.

Upon completion of the final design, NBU staff will solicit a construction contract and bring the construction contract to the Board for approval in March 2027. NBU staff plans to begin construction in April 2027 and complete construction by July 2028.

FINANCIAL IMPACT

The total financial impact for the First Amendment is \$221,384.00. The total contract amount for the Agreement and the First Amendment with FNI for the Project is \$1,526,859.00. The Project is budgeted

within the Fiscal Year 2026 through Fiscal Year 2028 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

Stewardship

EXHIBITS

1. First Amendment to the Professional Services Agreement with FNI