



Meeting Date: December 18, 2025 **Agenda Type:** Consent Items for Action

From: Anna Johnson **Reviewed by:** David Hubbard
Procurement Manager Chief Administrative Officer

Submitted by: David Hubbard **Approved by:** Ryan Kelso
Chief Administrative Officer Chief Executive Officer

RECOMMENDED ACTION: Approve the Change Order Log from September 15, 2025, through November 15, 2025

BACKGROUND

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Procurement Manager for the period of September 15, 2025, through November 15, 2025.

FINANCIAL IMPACT

Change orders less than \$50,000:

- Simon Street Improvements, bypass system for new manhole at Comal and Hampe, adjust tie in at Ashmore and Guadacoma, deduction for 4,000 gallons of unmetered water, R.L. Jones, LP, Change order No. 2, cost increase of \$20,780.34.
- FM 306 Pump Station & Discharge Line, transfer switch and canopy addition, Sundance pond signal, Harper Brothers Construction, Change order No. 4, cost increase of \$47,349.00.
- Kuehler WRF Rehabilitation – Clarifier Replacement, provide and install additional pipe and fittings to re-route and re-connect the NPW distribution line to the clarifiers downstream of the new NPW Basket Strainer; includes hydroexcavation, shoring, bedding, backfill, and HMAC driveway replacement, MGC Contractors, Inc., Change Order No. 6, cost increase of \$31,634.83.
- Simon Street Improvements, permit fees and remobilization for additional work, R.L. Jones, LP, Change Order No. 4, cost increase of \$6,500.00.
- Conrads Elevated Storage Tank (Goodwin), exterior pilot channel, Landmark Structures, LP, Change Order No. 2, cost increase of \$48,806.00.

- Headwaters at the Comal, Owner's contingency - light poles base depth for the parking lot for the unaccounted-for amount of concrete/rebar and excavation depth for the bases of the exterior lighting in the bioswale, Byrne Construction, Change Order No. 71, cost increase of \$4,344.70.
- Headwaters at the Comal, Owner's contingency - crosswalk across Klingemann and striping in the parking lot, Byrne Construction, Change Order No. 72, cost increase of \$12,239.45.
- Headwaters at the Comal, Owner's contingency - additional cabling for WAPS for GMP 4, building A low voltage, Byrne Construction, Change Order No. 73, cost increase of \$2,894.00.
- Headwaters at the Comal, Contractor's contingency - grate inlet in the parking lot, Byrne Construction, Change Order No. 75, cost increase of \$4,287.79.
- Headwaters at the Comal, Owner's contingency - labor and equipment to add donated boulders to the bioswale in the parking lot, Byrne Construction, Change Order No. 76, cost increase of \$4,788.85.
- Headwaters at the Comal, Owner's contingency - keys and cores for Building A, Byrne Construction, Change Order No. 78, cost increase of \$3,784.90.
- Headquarters, refinement in scope for concrete, plumbing, and structural steel to include: 1) 4" equipment pad at level 2 area B was added for plumbing equipment; 2) domestic water piping and yard hydrants at the dock area; 3) filter and cold water line piping added at the maintenance building to service additional appliances and added piping at office building pump room; and 4) detailing costs for steel shop and erection drawings, SpawGlass, Change Order No. 4, cost increase of \$31,289.00.

Change orders more than \$50,000:

- FM 306 Pump Station & Discharge Line, plan revisions for elevation, Pebble Creek Run WL realignment, station 46 valve revisions, Harper Brothers Construction, Change Order No. 5, cost increase of \$53,775.00.
- South Kuehler Interceptor Phase 1, FM 725 Water main pavement restoration, Pesado Construction Company, Change Order No. 3, cost increase of \$95,753.95.
- McKenzie Interceptor Upgrade, shift construction entrance at FM758 from TXDOT ROW (deduct), additional potholing at Weltner, additional manhole, Cash Construction Company, Inc., Change Order No. 1, cost increase of \$66,719.55.
- Goodwin/Conrads Adjustments (CoNB), warehouse fire hydrant adjustment, water main relocation, Capital Excavation Co., Change Order No. 2, cost increase of \$348,181.56.
- Trinity Expansion Well Field, credit for removal of Well 23 from scope as not able to be developed, Pesado Construction Company, Change Order No. 9, cost decrease of -\$410,381.22.
- Trinity Expansion Well Field, drill borehole, ream upper interval, 14 in OD casing, class H cement, breather vents, remove and dispose of acid residue, Kutscher Drilling, LTD, Change Order No. 2, cost increase of \$90,658.17.
- Trinity Expansion Treatment Plant, BWR Pump motor thermostats, Enclave LS duplex pump mods, relocation of diversion dike between GSTs, PLW Waterworks, LLC, Change Order No. 13, cost increase of \$54,107.29.

LINK TO STRATEGIC PLAN

Customers and Community

People and Culture

Stewardship

EXHIBITS

None