

**MINUTES
NEW BRAUNFELS UTILITIES BOARD OF DIRECTORS
REGULAR BOARD MEETING**

1:00 P.M.

Thursday, February 27, 2025

NBU Board Room

263 MAIN PLAZA, NEW BRAUNFELS, TEXAS 78130

Board President Wayne Peters opened the meeting at 1:00 p.m. A quorum of the NBU Board was present.

PRESENT

Board President Wayne Peters, Board Vice President Judith Dykes-Hoffmann, Board Trustee Yvette Villanueva Barrera , Board Trustee Stuart Blythin, and Mayor Neal Linnartz

ABSENT

None

NBU PERSONNEL

Ryan Kelso, Ragan Dickens, Greg Brown, Dawn Schriewer, Connie Lock, Rocio Gallegos, Mark Steelman, Sheila Lavender, David Hubbard

Bob Figuly, Justin Green, Rachel Leier, Nancy Pappas, Adriana Sanchez, Carlos Salas, Mike Short, Jason Theurer, John Warren, Kenneth Allen, Jessica Coleman, Andrew Cummings, Becca Graham, Jessica Green, David Guerrero, Jr., Bruce Haby, Kimberly Huffman, Jesse Luna, Jeffrey Morriss, Justin Stroupe, Gregory Thomas, Jacob Tschoepe, Peter Vanderstoep, Joe Vargas, Kristi Villasana, Adam Willard

NBU CONSULTANTS

None

PLEDGE AND INVOCATION

Mayor Neal Linnartz led the pledge of allegiance and offered the invocation.

NBU EMPLOYEE RECOGNITION

1. Presentation of Years of Service Pins to Employees Justin Green (20 years) and Dawn Schriewer (20 years)

NBU Employees Justin Green and Dawn Schriewer were recognized and presented with a service pin for 20 years of service with NBU.

2. Retirement Recognition of Gretchen Reuwer

CEO Ryan Kelso recognized Gretchen Reuwer, who retired with 27 years of dedicated service to NBU.

PUBLIC COMMENT

Al Kaufman, resident, spoke to the board about Gretchen Reuwer's retirement, the impact she had on him while he was employed with NBU, and her accomplishments while she served as an NBU employee.

ITEMS FROM THE CHAIR

1. Report from the Legislative Committee

Board Trustee Yvette Villanueva Barrera provided an update from the Legislative Committee meeting that took place on February 27, 2025. Items discussed included an introduction of HillCo Partners (Governmental Relations firm assisting NBU with the Texas Legislative Session), a current overview of the legislative session and potential impacts on utility services, an in-depth review of particular bills that may impact MOU's and/or NBU's three lines of businesses/services, and HillCo's plan for monitoring any legislative or regulatory needs during this current state legislative session.

2. American Public Power Association (APPA) Legislative Rally Update

Board President Wayne Peters, Chief of Communications Ragan Dickens, Director of Enterprise Communications Reagan Pena, and Board Relations Coordinator Laura Ayala recently attended the American Public Power Association (APPA) Legislative Rally. Along with attending pre-conference seminars, Mr. Peters attended the Policy Makers Council meeting for a Legislative Overview and a presentation of proposed APPA resolutions. Additionally, they met with Legislative staff from Senator Ted Cruz, Senator John Cornyn, Representative Chip Roy, and Representative Marc Veasey's offices. Discussions highlighted protecting municipal bonds and tax credits for energy, transformers and supply chain, and drones and unmanned aircraft systems.

3. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code

No additional comments were made.

ITEMS FROM STAFF

1. CEO Update

CEO Ryan Kelso presented updates on the following events that NBU staff participated in:

a. Leadership Announcement of Position Changes: Interim Customer Service Co-Managers Robert Aleman and Jenna Mathis, Director of Electric Operations and Compliance Justin Green, Director of Water Operations and Compliance Jason Theurer, and Director of Engineering Mike Short

Robert Aleman and Jenna Mathis have been appointed interim Customer Service Co-Managers. They will serve in these roles until a permanent replacement is named.

Justin Green has been promoted to Director of Electric Operations and Compliance.

Jason Theurer has been promoted to Director of Water Operations and Compliance

Mike Short has moved from the position of Director of Water Services to now serve as the Director of Engineering and will be responsible for the strategic direction and oversight of the Electric, Water, and Wastewater lines of business.

b. NBU Community Presentation: Veramendi Homeowners Association Meeting

The Veramendi HOA meeting took place on January 28th, drawing approximately 200 attendees. An overview of NBU's services was shared, and then focused on topics at the top of customers' minds. The conversation included rate competitiveness, growth responsibilities, infrastructure efforts, outreach initiatives, and the ongoing impact of drought. Attendees had the opportunity to ask questions about these critical topics, creating an opportunity to provide clarity on our complex industry.

c. NBU Transmission Cost of Service ("TCOS") and Wholesale Transmission Rates Application Approved by the Public Utility Commission of Texas ("PUCT")

On January 31st, the Public Utility Commission of Texas (PUCT) approved NBU's application to update its Transmission Cost of Service (TCOS) and Wholesale Transmission Rates.

NBU submitted its TCOS filing to the PUCT for approval on April 11, 2024.

Following extensive discussions with PUCT staff, a settlement was reached, leading to the final approval in the January 2025 meeting.

d. NBU Employees Volunteer at Night to Shine Prom

On Friday, February 7th, 14 NBU employees volunteered at the Night to Shine event hosted by Tree of Life Church in partnership with the Tim Tebow Foundation. This incredible event is a prom night experience designed to celebrate individuals with special needs, providing them with a night of joy, dancing, and unforgettable memories.

e. NBU Hosts Career Connect Customer Service Employee Job Fair

On February 8th, our Customer Service and Human Resources teams hosted a job fair to connect with candidates for newly opened customer service positions. Over 90 attendees attended the event, which was supported by several volunteers from different areas of our organization.

f. NBU Employee Engagement Team Hosts 1st Annual Cook-Off Contest

NBU hosted the first *Cooking Contest*—or , *Chili Warms the Heart* event. The event brought our team together for a fun and delicious afternoon, and we had some incredible entries. It was a wonderful opportunity to connect, enjoy great food, and celebrate the creativity of our employees.

g. State of NBU Presentations to the New Braunfels City Council and New Braunfels Rotary Club

The State of NBU presentation was shared with the New Braunfels City Council on February 13th and to the New Braunfels Rotary Club on February 20th. The presentation highlighted essential topics such as the strategic plan, financial and operational health, customer and community connection, and a future outlook for NBU.

h. Any Other Items Permitted Under Section 551.0415 of the Texas Government Code

*No additional items were discussed.

2. Financial Update and Report

Accounting Manager Kimberly Huffman provided an update on the financial status of NBU.

3. Quarterly Investment Update

Finance and Risk Manager Jessica Coleman provided an update on the Quarterly Investment Report.

4. Drought Update Report

Conservation and Customer Solutions Manager Andrew Cummings provided a Drought update.

5. Quarterly Capital Update

Program Portfolio Manager Jacob Tschoepe provided an update on the Quarterly Capital Improvement Plan Update.

CONSENT ITEMS FOR ACTION

Mayor Neal Linnartz made a motion, and Board Trustee Stuart Blythin seconded the motion to approve the Consent Items for Action, with the exception of item #11, as follows: #1, #2, #3, #4, #5, #7, #8, #9, and #10. The vote was unanimous..

1. Approve Minutes of the NBU Regular Board Meeting of January 30, 2025
2. Approve the Change Order Log from December 15, 2024, through January 15, 2025
3. Approve the Reports for Water and Electric Engineering Contracts from August 1, 2024, through January 15, 2025
4. Approve the Electric Line of Business Alternative Procurements from December 15, 2024, through January 15, 2025
5. Approve 2024 Third Quarter Charge-Off Accounts
6. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Landmark Structures I, LP for the Construction of the FM 1044 Elevated Storage Tank Project
7. Authorize the CEO or His Designee to Negotiate and Execute a Construction Contract with Pesado Construction Company for the Construction of the Sewer Infrastructure Package 2 – Phase 2 Project

8. Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Merrick & Company DBA Colorado-Merrick and Company for the Design of the Solms Lift Station and Force Main Project
9. Authorize the CEO or His Designee to Approve Additional Construction Contract Contingency with E-Z Bel Construction, LLC, in the Amount of \$50,000.00 for the Construction of the Landa Street and Elm Street Water Line Improvements Project
10. Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with Environmental Improvements, Inc. for Water and Wastewater Liquid Chemical Feed Pump Repair, Maintenance, and Replacement Services
11. Authorize the CEO or His Designee to Negotiate and Execute the Second Amendment to the Wholesale Metering Services Agreement with the Lower Colorado River Authority Transmission Services Corporation to Update the Wholesale Metering Service Point List to Reflect New and Recent System Upgrades ***no action was taken on this agenda item**

EXECUTIVE SESSION

Board President Wayne Peters recessed the Open Session at 2:26 pm and announced that the Board would go into an Executive Session meeting. The Executive Session included Power Supply Resources – Competitive Matters;

The Executive Session was opened at 2:37 pm and closed at 2:50 pm.

RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE

ADJOURN

There was no further business, and Board President Wayne Peters adjourned the meeting at 2:52 p.m.

Attest:

Wayne Peters, President
Approved

Ryan Kelso, Secretary of the Board
Chief Executive Officer

Date Approved: March 27, 2025