



Meeting Date: January 29, 2026

Agenda Type: Consent Items for Action

From: Adam Willard, P.E.
Chief Engineer of Water
Systems

Reviewed by: Michael Short, P.E.
Director of Engineering

Submitted by: Mark Steelman
Chief Operations Officer

Approved by: Ryan Kelso
Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Kimley-Horn and Associates, Inc. for the Design of the Central Downtown to Morningside Pressure Zone Conversion Project, Adding Additional Services Related to Expansion of Work along Rosedale Avenue and Pipeline Realignment Along I-35 Near the New Braunfels Library

BACKGROUND

On August 29, 2024, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Professional Services Agreement (the “Agreement”) with Kimley-Horn and Associates, Inc. (“Kimley-Horn”) for professional engineering services for the Central Downtown to Morningside Pressure Zone Conversion Project (the “Project”).

During design, it was determined that (i) the planned pressure zone changes must extend along Rosedale and West End Avenue, and (ii) a proposed pipeline realignment is required due to physical constraints at the New Braunfels Community Center/Library along IH 35. As a result, NBU staff requests that the Board approve the First Amendment to the Agreement (the “First Amendment”), which includes an increase in the compensation to the Professional and an extension of the completion date for certain Services.

This item is being presented to the Board because it modifies the Agreement beyond the parameters the Board previously approved.

Upon completion of the final design, NBU staff will solicit a construction contract and bring the construction contract to the Board for approval in November 2026. NBU staff plans to begin construction in January 2027 and complete construction by February 2028.

FINANCIAL IMPACT

The total financial impact for the First Amendment is \$151,500.00. The total contract amount for the Agreement and the First Amendment with Kimley-Horn for the Project is \$1,272,500.00, including Supplemental Services. The Project is budgeted within the Fiscal Year 2025 through Fiscal Year 2028 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. First Amendment to the Professional Services Agreement with Kimley-Horn