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**Meeting Date:** January 29, 2026      **Agenda Type:** Consent Items for Action

**From:** Adam Willard, P.E.      **Reviewed by:** Michael Short, P.E.  
Chief Engineer of Water      Director of Engineering  
Systems

**Submitted by:** Mark Steelman      **Approved by:** Ryan Kelso  
Chief Operations Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Quiddity Engineering, LLC for the Design of the Gruene Water Reclamation Facility Expansion Project

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## **BACKGROUND**

On June 25, 2025, New Braunfels Utilities (“NBU”) issued a request for qualifications for engineering services (the “Services”) related to the NBU Gruene Water Reclamation Facility Expansion Project (the “Project”). The Project consists of expanding the existing Gruene Water Reclamation Facility from 2.5 million gallons per day (“MGD”) to 4.9 MGD average daily flow, and will provide capacity for growth within the Gruene Water Reclamation Facility (“WRF”) basin. The Services include project management, preliminary design phase services, final design phase services, field services, permitting and stakeholder coordination, bid phase services, and construction phase services.

On August 6, 2025, NBU received five (5) Statements of Qualifications (“SOQ”) for the Services during the public procurement process. The team evaluated the SOQs and recommends the selection of Quiddity Engineering, LLC. Quiddity was selected as the respondent who provides the best value to NBU based on the selection criteria and the ranking evaluation, including the firm's cover letter, the firm’s history and qualifications, project team, project approach, and past performance with similar services.

NBU staff requests that the Board of Trustees approve the Professional Services Agreement (the “Agreement”) with Quiddity for the Services.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.00.

Upon completion of the final design, NBU staff will solicit a construction contract and anticipates bringing the construction contract to the Board for approval in June 2028. NBU staff plans to begin construction in July 2028 and complete construction by July 2031.

## FINANCIAL IMPACT

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The total financial impact for the Agreement with Quiddity for the Project is \$13,491,000.00, including supplemental services. The Project is budgeted within the Fiscal Year 2026 through Fiscal Year 2030 NBU Board approved Capital Improvements Projects Budget.

## LINK TO STRATEGIC PLAN

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### Infrastructure and Technology

### Stewardship

## EXHIBITS

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1. Professional Services Agreement with Quiddity
2. Memorandum of Recommendation
3. Bid Evaluation Matrix

		Bid Evaluation Matrix					
Item	Criteria	Quiddity Engineering, LLC	Plummer Associates, Inc.	Lockwood, Andrews, Newnam, Inc.	Strand Associates, Inc.	Whitman, Requardt and Associates, LLP	
1.	Cover Letter	4.5	3.75	3.75	3	3	
2.	Firm's History and Qualifications	18	14	14	12	14	
3.	Project Team	25	20	18.75	15	16.25	
4.	Project Approach	31.5	28	26.25	26.25	22.75	
5.	Past Performance	14.25	10.5	12	10.5	9	
	Total Score	93.25	76.25	74.75	66.75	65	