



Meeting Date: October 31, 2024 **Agenda Type:** Consent Items for Action

From: Jason Theurer **Reviewed by:** Michael Short, P.E.
Water Operations Manager Director of Water Services and Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with Droptine Utility Construction, LLC, for Manhole Rehabilitation Services

BACKGROUND

NBU has a manhole lining program that is designed to rehabilitate aging infrastructure in its wastewater collection system. Every year, NBU staff performs vacuum testing on twenty percent of the manholes located over the Edwards Aquifer Recharge Zone (EARZ). This testing is done to ensure the structural integrity of the manhole material and to make sure the manhole coating is sealing properly. Any manhole that fails a vacuum test will be rehabilitated the following fiscal year.

On July 5, 2024, New Braunfels Utilities (“NBU”) issued a request for bids for a contract for Wastewater Manhole Rehabilitation services. The purpose of this Services and Goods Agreement (the “Agreement”) is to provide labor, material, and equipment necessary to perform manhole rehabilitation services (the “Services”) for New Braunfels Utilities (“NBU”). and shall line various manholes as directed at the locations specified by NBU.

On August 2, 2024, NBU received four (4) bid submittals during the public bidding process. The submittals were evaluated, and the selection of Droptine Utility Construction, LLC was recommended as the lowest responsible bidder.

NBU staff requests that the Board of Trustees approve the Agreement with Droptine Utility Construction, LLC for the Services.

This item is being presented to the Board because the total amount of the Agreement exceeds \$250,000.00.

FINANCIAL IMPACT

This is a one-year contract with up to four one-year renewals, with each year's total not to exceed \$1,000,000.00 and the entire total contract not to exceed \$5,000,000.00. The Agreement is budgeted within the Water Operation's Operations and Maintenance budget ("O&M Budget") for fiscal year 2025 and will be budgeted in the O&M Budgets of fiscal years 2026 through 2029.

LINK TO STRATEGIC PLAN

Financial Excellence

Stewardship

EXHIBITS

1. Services and Goods Agreement with Droptine Utility Construction, LLC