



Meeting Date: October 31, 2024 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Water Services and
Systems Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Weston Solutions, Inc. for the Design of the Dove Crossing Force Main Project

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Weston Solutions, Inc. (“Weston”) provides project management services, preliminary design services, final design phase services, field services, permitting services and stakeholders coordination, and construction phase services for the New Braunfels Utilities (“NBU”) Dove Crossing Force Main Project (the “Project”). The Project is anticipated to replace an existing 8-inch force main with a new 14-inch force main located between the intersections of Roadrunner Avenue and Klein Road, as well as Dragon Trail and Chapel Bend, and will improve the reliability and operability of the system.

NBU staff requests that the Board of Trustees approve the Agreement with Weston for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.

Upon completion of the final design, NBU staff will solicit a construction contract and anticipates bringing the construction contract to the Board for approval in October 2026. NBU staff plans to begin construction in November 2026 and complete construction by November 2027.

FINANCIAL IMPACT

The total financial impact for the Agreement with Weston for the Project is \$890,074.00, including supplemental services. The Project is budgeted within the fiscal year 2025 through fiscal year 2027 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. Professional Services Agreement with Weston