



**Meeting Date:** October 31, 2024      **Agenda Type:** Consent Items for Action

**From:** Adam Willard, P.E.      **Reviewed by:** Michael Short, P.E.  
Chief Engineer of Water      Director of Water Services and  
Systems      Compliance

**Submitted by:** Mark Steelman      **Approved by:** Ryan Kelso  
Chief Operations Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Garver, LLC for the Design of the Gruene Lift Station Expansion Project

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## **BACKGROUND**

This Professional Services Agreement (the “Agreement”) with Garver, LLC (“Garver”) provides project management, preliminary engineering phase, final design phase, field services, permitting and coordination with stakeholders, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Gruene Lift Station Expansion Project (the “Project”). The Project will consist of a new lift station, decommissioning and demolition of the existing lift station, 300 linear feet (“LF”) of new effluent force main, and 300 LF of new gravity line located at 1701 Hunter Road, and will bring the lift station into compliance with TCEQ and address issues noted from NBU operations.

NBU staff requests that the Board of Trustees approve the Agreement with Garver for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.

Upon completion of the final design, NBU staff will solicit a construction contract and anticipates bringing the construction contract to the Board for approval in January 2026. NBU staff plans to begin construction in February 2026 and complete construction by July 2027.

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## **FINANCIAL IMPACT**

The total financial impact for the Agreement with Garver for the Project is \$1,022,531.00, including supplemental services. The Project is budgeted within the Fiscal Year 2025 through Fiscal Year 2027 NBU Board approved Capital Improvements Projects Budget.

## **LINK TO STRATEGIC PLAN**

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### **Infrastructure and Technology**

## **EXHIBITS**

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1. Professional Services Agreement with Garver