



Meeting Date: September 22, 2026 **Agenda Type:** Consent Items for Action

From: Anna Melton **Reviewed by:** Kimberly DaCosta
Procurement Manager Director of Financial Services

Submitted by: Jessica Williams **Approved by:** Ryan Kelso
Chief Financial Officer Chief Executive Officer

RECOMMENDED ACTION: Approve the Change Order Log from July 15, 2026, through August 15, 2026

BACKGROUND

The Board of Trustees approved the NBU Purchasing Policy on May 26, 2026. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each director or department manager, as appropriate, will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Procurement Manager for the period of July 15, 2026, through August 15, 2026.

FINANCIAL IMPACT

Change orders less than \$50,000:

Item #	Project Name	Description of Work	Vendor	Change Order #	Cost Change in \$ +/-
1	Senate Bill 3 EPP Generators	Relocation of gas line at Grandview	C. F. McDonald Electric, Inc.	3	16,614.74
2	Infrastructure Replacement Package 3	Bid form correction to total contract price	Pesado Construction Company	1	9,000.00
3	Western Downtown to Morningside PZ Conversion	Reduction for revised pressure reducing valve vault and water main location	Pesado Construction Company	1	(7,556.10)

4	Kuehler WRF Rehabilitation	Using owner's contingency for demolition and abatement of asbestos at abandoned building in project limits	MGC Contractors, Inc.	1	0.00
5	Fiber Expansion	Cost to haul, spot, and set 9 poles and anchors, and installation of all relevant hardware. Rerouting the strand to new route	SourcePower	2	49,000.00
6	Headwaters	Additional steel edging at the pedestrian walkway in the garden to avoid washout	Byrne Construction	PCO 25	5,802.60
7	Headwaters	Installation of a pressure reducing valve	Byrne Construction	PCO 26	12,309.84
8	Kohlenberg Substation	De-watering of the construction site due to a large water leak from an adjacent property	Lambda Construction Co.	1	24,953.85
9	NBU Headquarters	Owner Contingency Request is for the additional labor, material, equipment, and supervision to complete the low-voltage scope of work, including installing three additional fiber drops from the third floor server room to the AV equipment racks; furnishing, installing, and terminating CAT6A cables to Mutoa Boxes; and installing CAT6 cabling from the IDF room to the associated floor box and/or poke-thru	SpawGlass	OCT 34	18,605.00
10	NBU Headquarters	Owner Contingency Request for the labor, material, equipment, and installation of maintenance building waterproofing	SpawGlass	OCT 33	22,997.00
11	NBU Headquarters	Owner Contingency Request for desk modifications, integrated audiovisual systems, firestopping for floor penetrations at new poke-thru locations, and	SpawGlass	OCT 30	23,601.00

		updated café tables and chairs			
12	NBU Headquarters	Contingency Request for the additional network drops to the BMS panels	SpawGlass	CTR 17	12,193.00
Total increase/(decrease) in change orders less than \$50,000:					\$187,520.93

Change orders more than \$50,000:

Item #	Project Name	Description of Work	Vendor	Change Order #	Cost Change in \$ +/-
1	Aquifer Storage and Recovery Project	Bid items 7 and 8 - well acidization were not utilized in full	Hydro Resources - Mid Continent, Inc.	2	(56,700.00)
2	San Antonio St Rehabilitation Phase 3	Sewer Line G revision	Capital Excavation Co.	5	99,412.75
3	NBU Headquarters	Contingency request for the labor and material to contract Southwest Solutions Group to procure and install the smart lockers and spacesaver storage system.	SpawGlass	CTR 16	178,406.00
4	NBU Headquarters	Owner Contingency Request for the additional labor, material, equipment, and supervision for utility changes, including: 15' Curb Inlet, 24" RCP for Storm Line X, and to add more concrete rip rap; all electrical and low-voltage changes to the equipment building for the camera trucks; and ambulatory stall added in men's locker room	SpawGlass	OCT 35	61,828.00
5	NBU Headquarters	Contractor Contingency Request for the labor and material to furnish and install wool insulation board at spandrel glass windows	SpawGlass	CTR 18	56,380.00
Total change orders more than \$50,000:					\$339,326.75

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

None