



Meeting Date: August 27, 2026 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Engineering
Systems

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for the Design of the Common Street Relocation Project Located Along Common Street from North Liberty Avenue to Loop 337

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Freese and Nichols, Inc. (“FNI”) will provide project management, preliminary engineering design, final design, field services, permitting and coordination with stakeholders, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Common Street Relocations Project (the “Project”). The Project consists of the relocation of water and wastewater mains located along Common Street from North Liberty Avenue to Loop 337 in New Braunfels, Texas due to an upcoming City of New Braunfels reconstruction project. The Project includes approximately 6,300 linear feet (“LF”) of new 8-inch water main and approximately 2,750 LF of new 8-inch gravity wastewater main installed by open-cut method.

NBU staff requests that the Board of Trustees approve the Agreement with FNI for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.00.

Upon completion of the final design, NBU staff will solicit construction bids and anticipates presenting a construction contract to the Board for approval in January 2028. Construction is anticipated to begin in January 2028, with completion expected by November 2028.

FINANCIAL IMPACT

The total financial impact for the Agreement with FNI for the Project is \$928,495.00, including supplemental services. The Project is budgeted within the Fiscal Year 2027 through Fiscal Year 2029 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. Professional Services Agreement with FNI