



Meeting Date: August 27, 2026 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Engineering
Systems

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for the Design of the Water Tank Rehabilitation Phase 3 Project for the Mission Hills Ranch and Gruene Road Water Storage Tanks

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Freese and Nichols, Inc. (“FNI”) will provide project management, final design, field services, permitting and coordination with stakeholders, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Water Tank Rehabilitation – Phase 3 Project (the “Project”). The Project is anticipated to rehabilitate and maintain the Mission Hills Ranch Elevated Storage Tank (“EST”) site and the Gruene Road EST and will provide necessary updates to improve the reliability of these facilities, as well as ensure they are meeting the latest Texas Commission on Environmental Quality (“TCEQ”) standards.

NBU staff requests that the Board of Trustees approve the Agreement with FNI for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.00.

Upon completion of the final design, NBU staff will solicit a construction contract and anticipates bringing the construction contract to the Board for approval in August 2027. NBU staff plans to begin construction in September 2027 and complete construction by June 2028.

FINANCIAL IMPACT

The total financial impact for the Agreement with FNI for the Project is \$1,306,008.00, including supplemental services. The Project is budgeted within the Fiscal Year 2027 through Fiscal Year 2028 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

Safety and Security

Stewardship

EXHIBITS

1. Professional Services Agreement with FNI