



Meeting Date: August 27, 2026 **Agenda Type:** Consent Items for Action

From: Brent Lundmark **Reviewed by:** Jason Theurer
Water Treatment and Director of Water Operations and
Compliance Manager Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for Preparation and Implementation of a Compliance Program Required by the U.S. Environmental Protection Agency Lead and Copper Rule Improvements

BACKGROUND

On December 9, 2025, New Braunfels Utilities (“NBU”) issued a Request for Qualifications (“RFQ”) for professional services to (i) develop a Lead Service Line Replacement Plan, (ii) develop a Sampling Program to meet the requirements of the Lead and Copper Rule Improvements (“LCRI”), (iii) develop a public education and outreach program to satisfy regulatory requirements, (iv) develop strategies for the effective use of Texas Water Development Board funding secured by NBU, and (v) provide construction management services for the replacement of lead service lines (the “Services”).

On January 15, 2026, NBU received three (3) Statements of Qualifications in response to the RFQ. NBU staff evaluated each submission in accordance with the evaluation criteria identified in the RFQ and determined Freese and Nichols, Inc. to be the respondent whose qualifications were most advantageous to NBU. Accordingly, NBU staff recommends entering into an Agreement with Freese and Nichols, Inc. for the Services.

The item is presented to the Board because the total amount of the contract exceeds \$250,000.00.

FINANCIAL IMPACT

The total contract amount for the Agreement is \$1,690,860.00 including supplemental services. The Agreement is budgeted within the Fiscal Year 2027 through Fiscal Year 2030 NBU Board approved Capital Improvements Project Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. Professional Services Agreement with Freese and Nichols Contract
2. Memorandum of Recommendation
3. Evaluation Tabulation