



**Meeting Date:** May 26, 2026      **Agenda Type:** Consent Items for Action

**From:** Kenneth Allen      **Reviewed by:** William Riley  
Fleet and Facilities Manager      Director of Systems Operations

**Submitted by:** Mark Steelman      **Approved by:** Ryan Kelso  
Chief Operations Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize the CEO or His Designee to Negotiate and Execute a BuyBoard Cooperative Agreement, BuyBoard Contract No. 724-23, with Chastang Enterprises – Houston, LLC d/b/a Chastang Ford for the Purchase of One (1) 2025 Ford F-550 CCTV Truck

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## **BACKGROUND**

New Braunfels Utilities (“NBU”) has identified the need to purchase one (1) Ford F-550 CCTV truck to support its long-range fleet modernization strategy and meet operational requirements. This equipment will enhance NBU’s ability to perform critical field inspections and maintenance activities in support of reliable utility operations.

NBU proposes to purchase the vehicle from Chastang Ford through BuyBoard Contract No. 724-23 (the “Contract”). Use of the BuyBoard cooperative purchasing program satisfies competitive procurement requirements under Texas law and provides an efficient, pre-approved method for obtaining best-value pricing. This approach also allows NBU to avoid the longer timelines associated with a traditional quotation process, which is especially important given current market conditions and extended vehicle lead times.

NBU staff requests Board approval of the Contract with Chastang Ford for the purchase of the CCTV truck and ancillary equipment. Because vehicle pricing remains subject to market fluctuations during the manufacturing and delivery period, any increase in final pricing will be reported to the Board at the next available meeting. Under no circumstances will NBU accept delivery of a vehicle if the final price increases by more than 10 percent or if the purchase would cause the Fleet and Facilities Department to exceed its approved Fiscal Year 2026 Capital Equipment Budget.

This item is presented to the Board of Trustees because the total contract amount exceeds \$250,000.

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## **FINANCIAL IMPACT**

The total financial impact of the Contract is \$406,523.00. This purchase is included in the Fiscal Year 2026 Capital Equipment Budget approved by the NBU Board of Trustees.

## **LINK TO STRATEGIC PLAN**

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Infrastructure and Technology

## **EXHIBITS**

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1. Combined BuyBoard contract number 724-23
2. Chastang Ford Quote