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**Meeting Date:** October 30, 2025      **Agenda Type:** Consent Items for Action

**From:** Anna Johnson      **Reviewed by:** Darrin Jensen  
Purchasing Manager      Director of Enterprise Project  
Management Office

**Submitted by:** David Hubbard      **Approved by:** Ryan Kelso  
Chief Administrative Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Reject All Proposals Submitted for RFP #25-0088, Freiheit Control House and Breaker Additions Construction

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## **BACKGROUND**

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On August 13, 2025, New Braunfels Utilities (“NBU”) issued a request for competitive sealed proposals, RFP# 25-0088, for (i) procuring a prefabricated control house; (ii) procuring and installing new relay panels; (iii) a new SCADA panel and communications panel; (iv) installing three feeder breakers and two tie breakers; (v) one vertical air break switch; (vi) installing a prefabricated cable trough and installation of three underground feeder exits; and (vii) replacing buswork and switches in multiple distribution bays.

The deadline to submit proposals was September 25, 2025, at 1:00 p.m. At the deadline, NBU received two proposals, from GridTech, LLC, and Texas Electric Cooperatives, Inc.

This project must be re-solicited as both respondents were deemed non-responsive due to missing required documentation.

For that reason, NBU staff requests that the Board of Trustees reject all proposals submitted for RFP #25-0088.

This item is being presented to the Board because the Purchasing Policy and Section 252.043(f) of the Local Government Code require the governing body to authorize the rejection of all proposals submitted in response to a solicitation.

## **FINANCIAL IMPACT**

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None

## **LINK TO STRATEGIC PLAN**

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**Customers and Community**

**People and Culture**

**Stewardship**

## **EXHIBITS**

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None