



Meeting Date: October 30, 2025 **Agenda Type:** Consent Items for Action

From: Anna Johnson **Reviewed by:** Darrin Jensen
Purchasing Manager Director of Enterprise Project
Management Office

Submitted by: David Hubbard **Approved by:** Ryan Kelso
Chief Administrative Officer Chief Executive Officer

RECOMMENDED ACTION: Approve the Change Order Log from August 15, 2025, through September 15, 2025

BACKGROUND

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees’ meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees’ meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of August 15, 2025, through September 15, 2025.

FINANCIAL IMPACT

Change orders less than \$50,000:

- County Line Standpipe Tank Rehabilitation, correct pipe misalignment, pipe cap, quantity true-up, and deduct for bolt replacement, Blastco Texas Inc., Change order No. 1, cost decrease of \$131,010.65.
- Trinity Expansion Well Field, housekeeping pad, impeller trim for well 20, Pesado Construction Company, Change order No. 8, cost increase of \$19,736.22.
- Headwaters Construction, Owner's Contingency - exterior backflow preventer, add containment reduced pressure check valve at water meter, Byrne Construction, Change Order No. 59, cost increase of \$10,274.00.
- Headwaters Construction, Owner's Contingency - interior signage, signage fabrication and installation from EMG graphics, room signage needed for certificate of occupancy and wayfinding, Byrne Construction, Change Order No. 67, cost increase of \$2,141.00.

- Headwaters Construction, Owner's Contingency - Rip Rap install at Building A planting bed to redirect water flow to prevent erosion, Byrne Construction, Change Order No. 69, cost increase of \$3,641.60.
- Headwaters Construction, Owner's Contingency - materials testing with Raba Kistner for the asphalt on the Parking Lot for GMP 5, includes proof roll, density, and concrete cylinders, Byrne Construction, Change Order No. 70, cost increase of \$2,736.80.

Change orders more than \$50,000:

- None reported during this period.

LINK TO STRATEGIC PLAN

Customers and Community

People and Culture

Stewardship

EXHIBITS

None