



Meeting Date: October 30, 2025 **Agenda Type:** Consent Items for Action

From: Peter Vanderstoep **Reviewed by:** Carlos Salas
Data Strategy Manager Director of Technology

Submitted by: Greg Brown **Approved by:** Ryan Kelso
Chief Technology and Chief Executive Officer
Security Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Vendor Agreement with Azteca Systems, LLC for Cityworks Asset Management Software

BACKGROUND

On December 9, 2022, New Braunfels Utilities (“NBU”) executed a License and Maintenance Agreement with Azteca Systems, LLC (“Azteca”) for Cityworks software (the “Original Agreement”). Cityworks is NBU’s Work Order and Asset Management system used for our operations and engineering departments. NBU now seeks to renew its Cityworks licenses for an additional 3-year term (the “Agreement”). This Agreement authorizes an expenditure in the amount of \$94,500.00 for the first year, with a possibility of two additional annual renewals for a total not to exceed amount of \$297,911.25.

NBU Staff requests that the Board of Trustees approve the agreement with Azteca for the Cityworks Software.

This item is being presented to the Board because the total amount of the agreement exceeds \$250,000.00.

FINANCIAL IMPACT

The total contract amount of the Agreement with Azteca Systems LLC is \$297,911.25, with a not-to-exceed amount of \$94,500.00 annually for the initial contract term and \$94,500.00 for each of the additional two (2) one-year terms. These funds are budgeted within the Fiscal Year 2026 Operations and Maintenance Budget (“O&M Budget”) through Fiscal Year 2029 NBU Board-approved O&M budget.

LINK TO STRATEGIC PLAN

Customers and Community

People and Culture

Infrastructure and Technology

EXHIBITS

1. NBU 3 Year Renewal with Azteca