



Meeting Date: October 30, 2025 **Agenda Type:** Consent Items for Action

From: Julia Haynes **Reviewed by:** Ragan Dickens
Director of External Relations Chief Communications Officer

Submitted by: Ragan Dickens **Approved by:** Ryan Kelso
Chief Communications Officer Chief Executive Officer

RECOMMENDED ACTION: Approve Proposed Revisions to the NBU Community Advisory Panel Bylaws

BACKGROUND

On August 31, 2023, the NBU Board of Trustees approved Resolution #2023-176, establishing the Community Advisory Panel (“CAP”). The panel is tasked with reviewing specific NBU initiatives, including, but not limited to, NBU’s Integrated Resource Plan (“IRP”), drought ordinance, and the Fiscal Year 2026-2027 Rate Plan.

On October 26, 2023, the NBU Board of Trustees approved the CAP Bylaws, which define the panel's official name, purpose, membership requirements, officer titles, terms, responsibilities, and how meetings are conducted. Members of the CAP will offer a forum for the community to provide diverse views and feedback on certain NBU projects and initiatives. The CAP will receive information from NBU Management and staff, consultants, and subject matter experts related to NBU initiatives. The CAP is purely advisory in nature.

After a review of the bylaws and current state legislation, the following proposed revisions to the CAP Bylaws are recommended:

Modify the language under Article IV, Meetings of Members, Sections 1 and 2 to remove the reference to meetings being posted in accordance with Texas Open Meetings Act:

Section 1 — Regular meetings: Meetings will be scheduled on an as-needed basis. It is anticipated that during a project, meetings will be held monthly. All CAP meetings will be open to the public ~~and posted in accordance with the Texas Open Meetings Act.~~

Section 2 — Notice of meetings: A notice of each meeting shall be given to each member, via e-mail, not less than 72 hours prior to the meeting. ~~Notice will also be provided to each member when the agenda is posted in accordance with the Texas Open Meetings Act.~~

FINANCIAL IMPACT

None

LINK TO STRATEGIC PLAN

Customers and Community

Stewardship

EXHIBITS

1. NBU CAP Bylaws (redline)
2. NBU CAP Bylaws (clean)