



Meeting Date: August 31, 2023 **Agenda Type:** Consent Items for Action

From: Carlos Salas **Reviewed by:** Greg Brown
Data Strategy Manager Chief Technology Officer

Submitted by: Greg Brown **Approved by:** Ryan Kelso
Chief Technology Officer Interim Chief Executive Officer

RECOMMENDED ACTION: Authorize Interim CEO or His Designee to Negotiate and Execute a Professional Service Agreement with Executive Information Systems, LLC for SAS Analytics Consulting and Staff Augmentation

BACKGROUND

On August 29, 2019, the New Braunfels Utilities (“NBU”) Board of Trustees authorized the purchase of analytics software for consolidated data management and reporting infrastructure from SAS Institute, Inc. (“SAS”). The purchase of the software allowed NBU to begin the development of the Big Data Analytics Platform Project (“the Project”), as well as an enterprise data lake and data warehouse.

NBU is now seeking consulting services and staff augmentation (the “Services”) to bring the statistical forecast and budgeting models into production. NBU has selected Executive Information Systems, LLC to provide the Services under the Texas Department of Information Resources cooperative contract number DIR-TSO-4368 (the “Agreement”). NBU’s use of the Texas Department of Information Resources satisfies the competitive bidding requirements under Texas law.

The Services included in the Agreement are provided by SAS to create statistical models and mentor NBU staff on the proven methodology SAS uses to deploy statistical models, including forecast models, machine learning, and artificial intelligence. The Agreement is for one (1) year.

NBU staff requests that the Board approve the Agreement with Executive Information Systems, LLC for the Services.

This item is being presented to the Board because the total amount of the contract exceeds \$250,000.

FINANCIAL IMPACT

The total financial impact of the Agreement is \$598,664.50. The Agreement is for one year covering the period from September 1, 2023 to August 31, 2024.

LINK TO STRATEGIC PLAN

People and Culture

Infrastructure and Technology

EXHIBITS

1. DIR-TSO-4368 Contract
2. DIR-TSO-4368 RFO DIR-TSO-TMP-416
3. EIS-05509-L1T8 NBU IT Cooperative Terms v3
4. EIS-05509-L1T8 rev1– NBU (quote)
5. DIR-TSO-4368 Appendix A Standard Terms and Conditions
6. DIR-TSO-4368 Appendix B HUB Subcontracting Plan (Approved on 4-23-2019)
7. DIR-TSO-4368 Appendix C Pricing Index (per Amendment 1)
8. DIR-TSO-4368 Appendix D Software Product Terms
9. DIR-TSO-4368 Appendix E EIS License Attachment
10. DIR-TSO-4368 Appendix F Remote Managed Software and Services
11. DIR-TSO-4368 Appendix G Hosting Services
12. DIR-TSO-4368 Amendment 1