



Meeting Date: June 27, 2024 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Water Services and
Systems Compliance

Submitted by: Michael Short, P.E. **Approved by:** Ryan Kelso
Director of Water Services Chief Executive Officer
and Compliance

RECOMMENDED ACTION: Authorize CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Pawelek and Moy, Inc. for the Design of the Sewer Infrastructure Replacement Package Two Project for Four Construction Locations, Including Landa Street, Fredericksburg Road, Sundance Parkway, and Elizabeth Avenue, New Braunfels, Texas

BACKGROUND

On June 30, 2022, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Professional Services Agreement (the “Agreement”) with Pawelek and Moy, Inc. (“P&M”) for professional engineering services for the Sewer Infrastructure Replacement Package Two (the “Project”).

During design, NBU and P&M identified a need to remove Site 1 from the Project, and divide the Project into two phases. As a result, NBU staff requests that the Board approve the First Amendment to the Agreement (the “First Amendment”), which adds additional design services to include (i) new project management services to accomplish additional archeological coordination with the Texas Historical Commission (“THC”) and City of New Braunfels (“CoNB”), (ii) new environmental and cultural investigation services, (iii) additional final design phase services, (iv) new field services for subsurface utility engineering, (v) additional permitting and stakeholder services for the new design, (vi) new bid phase services, and (vii) additional construction phase services for the new design, all of which are more specifically described in Exhibit A to this First Amendment (the “New Services” and, together with the Original Services, the “Services”) that were not contemplated in the Agreement.

This item is being presented to the Board because it modifies the Agreement beyond the parameters the Board previously approved.

Upon completion of the final design, NBU staff will solicit a construction contract and bring the construction contract to the Board for approval in December, 2024. NBU staff plans to begin construction in January, 2025 and complete construction by May, 2026.

FINANCIAL IMPACT

The total financial impact for the First Amendment is \$277,498.00. The total contract amount for the Agreement and the First Amendment with P&M for the Project is \$1,066,118.00. The Project is budgeted within the Fiscal Year 2024 through Fiscal Year 2026 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Customers and Community

Stewardship

EXHIBITS

1. First Amendment to Professional Services Agreement with P&M