



Meeting Date: March 30, 2023 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Water Services and
Systems Compliance

Submitted by: Ryan Kelso **Approved by:** Ian Taylor
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for the Senate Bill 3 Emergency Preparedness Plan Generators Phase 1 Project

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Freese and Nichols, Inc. (“FNI”) provides project management, preliminary engineering design, final design, field services, permitting and coordination with stakeholders, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Senate Bill 3 Emergency Preparedness Plan (“EPP”) Generators Phase 1 Project (the “Project”). The Project consists of installation of permanent generators required by NBU’s recently approved Texas Commission on Environmental Quality EPP. The generators will be located at the Grandview Pump Station, Well #4 Pump Station, Westpointe Flow Control Valve, and Oak Run Flow Control Valve.

NBU staff requests that the Board of Trustees approve the Agreement with FNI for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.

Upon completion of the final design, NBU staff will solicit a construction contract and anticipates bringing the construction contract to the Board for approval in March 2024. NBU staff plans to begin construction in April 2024 and completing construction by April 2026.

FINANCIAL IMPACT

The total financial impact for the Agreement with FNI for the Project is \$500,305, including supplemental services. The Project is budgeted within the fiscal year 2023 through fiscal year 2026 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Customers and Community

Infrastructure and Technology

Safety and Security

Stewardship

EXHIBITS

1. Professional Services Agreement with FNI