



**Meeting Date:** March 30, 2023      **Agenda Type:** Consent Items for Action

**From:** John Warren      **Reviewed by:** Ashley Van Booven  
Finance Manager      Director of Finance

**Submitted by:** Dawn Schriewer      **Approved by:** Ian Taylor  
Chief Financial Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Approve Changes to the List of Authorized Representatives at Financial Institutions and Authorize President and CEO/Secretary to Execute Documentation in Connection Therewith

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## **BACKGROUND**

NBU’s staff reviewed its banking and investment accounts at the various financial institutions in which NBU conducts business. Due to staffing changes in the Finance Department, it was determined that NBU needs to update its authorized representatives for the Texas Local Government Investment Pool (“TexPool”) account, which requires NBU Board approval.

NBU Staff recommends that the following employees be reaffirmed and/or added as authorized representatives in order to authorize fund transfers at TexPool: (i) Dawn Schriewer, Chief Financial Officer, (ii) Ashley Van Booven, Director of Finance (iii) John Warren, Finance Manager, (iv) Thomas Varner, Financial Analyst II, and (v) Amy Chapple, Financial Analyst I.

NBU’s staff recommends that the NBU Board approve the TexPool Resolution Amending Authorized Representatives.

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## **FINANCIAL IMPACT**

None

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## **LINK TO STRATEGIC PLAN**

**Financial Excellence**

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## **EXHIBITS**

1. TexPool Resolution Amending Authorized Representatives