



Meeting Date: March 30, 2023 **Agenda Type:** Consent Items for Action

From: Jesse Luna **Reviewed by:** David Hubbard
Purchasing Manager Chief Administrative Officer

Submitted by: David Hubbard **Approved by:** Ian Taylor
Chief Administrative Officer Chief Executive Officer

RECOMMENDED ACTION: Approve Previously Unreported Alternative Procurements for the Electric Line of Business

BACKGROUND

The Purchasing Policy approved by the Board of Trustees on October 31, 2019, defines the process for the use of the alternative procurement procedure for the purchase of goods and services related to the electric utility, a process allowed by Section 252.022(c) of the Texas Local Government Code. This process, authorized by the Board of Trustees, requires NBU staff to notify the Board of any procurement over \$250,000 that utilizes the electric line of business procurement procedure.

While reviewing current practices, the Purchasing department found two (2) procurements had not been properly captured and reported to the Board as required by policy. The Purchasing department, under the leadership of Jesse Luna, conducted a review of previous purchases and contracts and identified two procurements that were not reported. The Purchasing department, beginning with the December 8, 2022, board meeting has changed internal processes to identify and properly report these procurements in a timely manner moving forward. Listed below are the procurements, in excess of \$250,000, using the electric line of business alternative procurement process that were previously unreported.

FINANCIAL IMPACT

Electric Line of Business purchases more than \$250,000:

- Interstate Roadway Illumination Repair, labor and materials contract to repair roadway illumination on IH-35, including lighting at exits, intersections, underpasses, bridges and boat ramp lighting, LEVY Company, Cost of \$500,000.00, Executed August 31, 2022.
- Solar Interconnection and Pole Attachments Administration, service agreement for professional services to administer solar interconnection and pole attachment requests, EN Engineering, LLC, Cost of \$300,000.00, Executed May 27, 2022.

LINK TO STRATEGIC PLAN

Customers and Community

People and Culture

Stewardship

EXHIBITS

None