



**Meeting Date:** April 25, 2024      **Agenda Type:** Consent Items for Action

**From:** Jeff Morriss  
Substations Manager      **Reviewed by:** Gretchen Reuwer  
Director of Electric Services and  
Compliance

**Submitted by:** Gretchen Reuwer  
Director of Electric Services  
and Compliance      **Approved by:** Ryan Kelso  
Chief Executive Officer

**RECOMMENDED ACTION:** Authorize CEO or His Designee to Negotiate and Execute a Services and Goods Agreement with B Comm Constructors L.L.C. for Fiber Optic Outside Plant Maintenance and Emergency Services

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## **BACKGROUND**

New Braunfels Utilities (“NBU”) issued a request for proposals (“RFP”) for maintenance and emergency services for fiber optic outside plant to establish a maintenance testing agreement and multiple emergency response agreements (the “Services and Goods”).

The Services and Goods will include on-call attachment transfers, emergency troubleshooting and repair response, and scheduled routine maintenance testing of NBU-owned fiber optic assets. NBU will issue Purchase Orders annually for maintenance testing and as needed for transfers and emergency services.

NBU received five (5) proposals on August 2, 2023, for the Services and Goods during the public bidding process. An Evaluation Committee was established including three (3) NBU employees to review and score the proposals. The Evaluation Committee determined that B Comm Constructors L.L.C. (“B Comm”) is the respondent whose proposal for the Services and Goods are the most advantageous to NBU considering the relative importance of price and the evaluation criteria in the RFP. Three (3) other proposals demonstrated sufficient qualifications for on-call attachment transfers and emergency troubleshooting and repair response services. Those respondents will be contracted separately for those services but will not provide maintenance testing services.

NBU staff requests that the Board of Trustees approve a Services and Goods Agreement with B Comm (the “Agreement”).

This item is being presented to the Board because the total amount of the Agreement exceeds \$250,000.

## **FINANCIAL IMPACT**

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The total contract amount for the Agreement is \$90,000 per year and \$450,000 for the five (5) year duration of the Agreement. The Services and Goods are budgeted within the fiscal year 2024 through fiscal year 2025 NBU Board approved Operations and Maintenance Budget.

## **LINK TO STRATEGIC PLAN**

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**Customers and Community**

**Infrastructure and Technology**

**Safety and Security**

## **EXHIBITS**

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1. Goods and Services Agreement with B Comm Constructors L.L.C.
2. Memorandum of Recommendation from Evaluation Committee