



Meeting Date: April 25, 2024 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Water Services and
Systems Compliance

Submitted by: Michael Short, P.E. **Approved by:** Ryan Kelso
Director of Water Services Chief Executive Officer
and Compliance

RECOMMENDED ACTION: Authorize CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Merrick & Company for the Design of the Solms Pump Station and Ground Storage Tank Project

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Merrick & Company (“Merrick”) provides project management services, preliminary engineering phase services, final design phase services, permitting services and coordination with stakeholders, field services, bid phase services, and construction phase services for the New Braunfels Utilities (“NBU”) Solms Pump Station and Ground Storage Tank Project (the “Project”). The Project will consist of a ground storage tank, pumps, a pump and electrical building, site improvements, and selective demolition of the existing Solms pump station site. This project will provide storage capacity to serve future growth and resolve pressure issues to ensure NBU stays within TCEQ-mandated pressure limits.

NBU staff requests that the Board of Trustees approve the Agreement with Merrick for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.

Upon completion of the final design, NBU staff will solicit a construction contract and anticipates bringing the construction contract to the Board for approval in October 2025. NBU staff plans to begin construction in November 2025 and completing construction by November 2027.

FINANCIAL IMPACT

The total financial impact for the Agreement with Merrick for the Project is \$1,492,066, including supplemental services. The Project is budgeted within the fiscal year 2024 through fiscal year 2027 NBU Board approved Capital Improvements Projects Budget.

LINK TO STRATEGIC PLAN

Infrastructure and Technology

EXHIBITS

1. Professional Services Agreement with Merrick