



**Meeting Date:** April 25, 2024      **Agenda Type:** Consent Items for Action

**From:** Jesse Luna      **Reviewed by:** David Hubbard  
Purchasing Manager      Chief Administrative Officer

**Submitted by:** David Hubbard      **Approved by:** Ryan Kelso  
Chief Administrative Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Approve the Electric Line of Business Alternative Procurements from February 15, 2024, through March 15, 2024

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## **BACKGROUND**

Section 252.022(c) of the Texas Local Government Code provides that a municipally owned electric utility may define, by resolution, an alternative procurement procedure for the purchase of goods and services related to the electric utility. On June 28, 2018, the Board of Trustees approved the NBU Purchasing Policy, by resolution, which defined a procedure for procurement of goods and services for NBU’s electric line of business. The Purchasing Policy was later revised and approved on October 31, 2019. Among other conditions, the Purchasing Policy requires NBU staff to notify the Board of Trustees of any procurement over \$250,000 that uses the electric line of business procurement procedure.

Listed below are the procurements, in excess of \$250,000, submitted to the Purchasing Manager for the period of February 15, 2024, through March 15, 2024, using the electric line of business alternative procurement process.

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## **FINANCIAL IMPACT**

Electric Line of Business purchases more than \$250,000:

- Inventory Materials, Maddox Industrial Transformers, Solomon Corporation, Stuart C Irby Co., , Cost of \$317,785.04, See Exhibit A, Quote E1747, for reference  
(Note: This procurement was executed on February 9<sup>th</sup>, 2024, and should have been reported as part of the March board report)
- Inventory Materials, KBS Electrical Distributor, Sun Enterprises, Cost of \$265,550.00, See Exhibit B, Quote E1750, for reference

## **LINK TO STRATEGIC PLAN**

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**Customers and Community**

**People and Culture**

**Stewardship**

## **EXHIBITS**

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1. Exhibit A – Quote E1747
2. Exhibit B – Quote E1750