



Meeting Date: December 12, 2024 **Agenda Type:** Consent Items for Action

From: Adam Willard, P.E. **Reviewed by:** Michael Short, P.E.
Chief Engineer of Water Director of Water Services and
Systems Compliance

Submitted by: Mark Steelman **Approved by:** Ryan Kelso
Chief Operations Officer Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute a Professional Services Agreement with Freese and Nichols, Inc. for the Water and Wastewater Master Plan Project

BACKGROUND

This Professional Services Agreement (the “Agreement”) with Freese and Nichols, Inc. (“FNI”) is anticipated to provide NBU with an updated water and wastewater model and a new CIP plan. The Agreement provides project management and data collection, water hydraulic model update and calibration, wastewater hydraulic model update and calibration, water and wastewater projections, hydraulic analyses and system evaluation, Capital Improvements Plan (“CIP”), report, and Board presentation for the New Braunfels Utilities (“NBU”) Water and Wastewater Master Plan Project (the “Project”).

NBU staff requests that the Board of Trustees approve the Agreement with FNI for the Project.

This item is being presented to the Board because the total amount of the Agreement exceeds \$500,000.

FINANCIAL IMPACT

The total financial impact for the Agreement with FNI for the Project is \$598,758.00. The Project is budgeted within the Fiscal Year 2025 through Fiscal Year 2026 NBU Board approved Operations and Maintenance Budget.

LINK TO STRATEGIC PLAN

Customers and Community

Infrastructure and Technology

Financial Excellence

Stewardship

EXHIBITS

1. Professional Services Agreement with FNI