



**Meeting Date:** December 12, 2024      **Agenda Type:** Consent Items for Action

**From:** Adam Willard, P.E.      **Reviewed by:** Michael Short, P.E.  
Chief Engineer of Water      Director of Water Services and  
Systems      Compliance

**Submitted by:** Mark Steelman      **Approved by:** Ryan Kelso  
Chief Operations Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Authorize the CEO or His Designee to Negotiate and Execute a First Amendment to the Professional Services Agreement with Quiddity Engineering, LLC, for the Design of the Western Downtown to Morningside Pressure Zone Conversion Project

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## **BACKGROUND**

On May 25, 2023, the New Braunfels Utilities (“NBU”) Chief Executive Officer executed a Professional Services Agreement (the “Agreement”) with Quiddity Engineering, LLC (“Quiddity”) for professional engineering services for the Western Downtown to Morningside PZ Conversion Project (the “Project”).

During design, NBU and Quiddity identified a need to (i) realign a portion of the Project, (ii) add an extension of approximately 1,900 linear feet of new 18-inch water main along the north side of I-35 in New Braunfels, Texas, and (iii) divide the Project into two construction phases. As a result, NBU staff requests that the Board approve the First Amendment to the Agreement (the “First Amendment”), which includes additional Services in the amount of \$407,427.00 and revised time of completion schedules with two construction phases.

This item is being presented to the Board because the total amount of the Agreement, with the addition of the First Amendment, now exceeds \$500,000.

Upon completion of the final design, NBU staff will solicit the two construction contracts and bring the first construction contract to the Board for approval in August 2025 and the second construction contract to the Board for approval in April 2026. NBU staff plans to begin construction in September 2025 and complete construction by January 2026 for the first construction contract and to begin construction in May 2026 and complete construction by June 2027 for the second construction contract.

## **FINANCIAL IMPACT**

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The total financial impact for the First Amendment is \$407,427.00. The total contract amount for the Agreement and the First Amendment with Quiddity for the Project is \$868,567.00, including supplemental services. The Project is budgeted within the Fiscal Year 2025 through Fiscal Year 2027 NBU Board approved Capital Improvements Projects Budget.

## **LINK TO STRATEGIC PLAN**

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**Infrastructure and Technology**

## **EXHIBITS**

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1. First Amendment to the Professional Services Agreement with Quiddity