



**Meeting Date:** December 12, 2024      **Agenda Type:** Consent Items for Action

**From:** Jesse Luna      **Reviewed by:** David Hubbard  
Purchasing Manager      Chief Administrative Officer

**Submitted by:** David Hubbard      **Approved by:** Ryan Kelso  
Chief Administrative Officer      Chief Executive Officer

**RECOMMENDED ACTION:** Approve the Change Order Log from September 15, 2024, through November 15, 2024

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## **BACKGROUND**

The Board of Trustees approved the NBU Purchasing Policy on October 31, 2019. The Purchasing Policy defines the process for obtaining approval of change orders. In addition to the individual approval by the Board of Trustees for change orders greater than \$50,000, the policy further states, “Each department manager will keep a log of all change orders and forward that log on a monthly basis to the Purchasing Manager before each Board of Trustees meeting. The Purchasing Manager will prepare a consent agenda item to request approval of those change orders at the next Board of Trustees meeting.”

Listed below are the change orders submitted to the Purchasing Manager for the period of September 15, 2024, through November 15, 2024.

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## **FINANCIAL IMPACT**

Change orders less than \$50,000:

- Trinity Expansion Well Field, Owner's Contingency and Board Contingency - Pump and Motor Data, Pesado Construction Company, Change order No. 5, Cost increase of \$21,722.84.
- Kuehler WRF Rehabilitation - Clarifier Replacement, deduct change order for being unable to perform CIPP of the RAS pipe for either clarifier. Owner's contingency - repair deteriorated concrete from chlorine line in mixing basin 1, MGC Contractors, Inc., Change order No. 2, Cost decrease of \$273,993.00.
- McKenzie WRF Expansion Pkg 1, Deduct change order - removed unused SWPPP bid item, removed unused Trench Safety bid item. Time extension for Alum Tank Replacement and piping, electrical, and heat trace work, MGC Contractors, Inc., Change order No. 2, Cost decrease of \$10,500.00.

- McKenzie WRF Expansion Pkg 2, Owner's contingency - switchboard, VFD, Air handler, etc., HVAC at elec bldg., electrical for space heaters, PC for PLC, remove and reinstall street light, repair driveway, MGC Contractors, Inc., Change order No. 5, No cost increase.
- McKenzie WRF Expansion Pkg 2, Deduct change order - removed unused SWPPP bid item, removed unused Trench Safety bid item. Time extension to account for project delays, Change order No. 6, No cost increase.

Change orders more than \$50,000:

- Trinity Expansion Treatment Plant, VFD sheet metal waterproofing, BPS elevation mods, membrane pipe supports, chem bldg. disconnect relocate, chem bldg. PLC mods, membrane RTU mods, SCADA mods. Owners Cont. - void mitigation - karst features 1-11., PLW Waterworks, LLC, Change order No. 8, Cost increase of \$119,247.17.
- Trinity Expansion Treatment Plant, SCADA mods, VFD low-level lockout wiring, PLW Waterworks, LLC, Change order No. 9, Cost increase of \$64,749.12.
- Infrastructure Replacement Package 1 (HMT), Stormwater box conflict - 2 new manholes and additional concrete for realignment, Spiess Construction Co., Inc., Change order No. 1, Cost increase of \$51,751.28.

## **LINK TO STRATEGIC PLAN**

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**Customers and Community**

**People and Culture**

**Stewardship**

**EXHIBITS**

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None