



Meeting Date: January 30, 2025 **Agenda Type:** Consent Items for Action

From: Jesse Luna **Reviewed by:** David Hubbard
Purchasing Manager Chief Administrative Officer

Submitted by: Jesse Luna **Approved by:** Ryan Kelso
Purchasing Manager Chief Executive Officer

RECOMMENDED ACTION: Authorize the CEO or His Designee to Negotiate and Execute an Interlocal Purchasing Agreement with the City of Kyle to Contract Directly with OPIN, LLC dba American FR and Safety for Use of Web-Based Uniform Purchase Program

BACKGROUND

On September 26, 2024, the New Braunfels Utilities (“NBU”) Board of Trustees approved a Vendor Services Agreement with OPIN, LLC dba American FR and Safety (“American FR”) for a web-based uniform purchase program (the “Agreement”). The Agreement specifies the web-based uniform purchasing program allowing employees to obtain fire-resistant clothing quickly and independently manage their needs.

The City of Kyle (“Kyle”) has requested that NBU allow it to directly contract with American FR to purchase goods and services with similar terms and identical pricing as the Agreement between NBU and American FR. Pursuant to Texas Government Code 791.011 and Texas Government Code 791.025, Kyle may contract with NBU to provide a governmental function or service that each party is authorized to perform individually. Under this Interlocal Purchasing Agreement, American FR elects, and NBU allows Kyle to purchase goods and services from American FR in a separate contract between Kyle and American FR.

NBU staff requests that the Board of Trustees approve the Interlocal Purchasing Agreement with the City of Kyle.

This item is being presented to the Board because it is an interlocal agreement that requires Board approval.

FINANCIAL IMPACT

None

LINK TO STRATEGIC PLAN

Customers and Community

People and Culture

EXHIBITS

1. Interlocal Agreement with the City of Kyle