



Meeting Date: January 30, 2025 **Agenda Type:** Consent Items for Action

From: Rocio Gallegos **Reviewed by:** Rocio Gallegos
Chief of Staff Chief of Staff

Submitted by: Rocio Gallegos **Approved by:** Ryan Kelso
Chief of Staff Chief Executive Officer

RECOMMENDED ACTION: Approve Proposed Revisions to the NBU Community Advisory Panel (“CAP”) Bylaws

BACKGROUND

On August 31, 2023, the NBU Board of Trustees approved Resolution #2023-176, establishing the Community Advisory Panel (“CAP”). The panel is tasked with reviewing specific NBU initiatives, including, but not limited to, NBU’s Integrated Resource Plan (“IRP”), the drought ordinance, and the Fiscal Year 2026-2027 Rate Plan.

On October 26, 2023, the NBU Board of Trustees approved the CAP Bylaws, which define the panel's official name, purpose, membership requirements, officer titles, terms, responsibilities, and how meetings are conducted. Members of the CAP will offer a forum for the community to provide diverse views and feedback on certain NBU projects and initiatives. The CAP will receive information from NBU Management and staff, consultants, and subject matter experts related to NBU initiatives. The CAP is purely advisory in nature.

After a review of the policy and additional feedback from the Board at the January 16, 2025, Board Strategic Workshop, the following proposed revisions to the CAP Bylaws are recommended:

Modify the language under Membership, Section 2 to include the word “either.” Eligibility for membership: The Committee will be made up of thirteen (13) members. To qualify, members must **either**:

- Be nominated by a member of City Council;
- Be a customer, property owner or business owner, and/or representative in one of NBU’s service territories; or
- Be a representative of business or civic organizations located within NBU’s service territories

FINANCIAL IMPACT

None

LINK TO STRATEGIC PLAN

Customers and Community

Stewardship

EXHIBITS

1. NBU CAP Bylaws (redline)
2. NBU CAP Bylaws (clean)