



**VILLAGE OF NORTH BALTIMORE  
Council Regular Meeting - (5/12/26) Amended Copy**

May 12, 2026  
5:30 PM

**Minutes**

**I. Pledge of Allegiance**

**II. Roll Call**

Mayor Aaron Patterson – ABSENT, Ms. Beaupry – HERE, Ms. Hefner – HERE, Mr. Richmond – HERE, Mr. Engard – HERE, Mr. Bosak – HERE, Mr. Sweat – HERE.

Ms. Hefner made a motion to facilitate the meeting in place of Mayor Patterson, seconded by Mr. Richmond. All members approved.

Mayor Patterson arrived at approximately 5:45 PM.

**III. Approval of Minutes**

1. Council Special Meeting - 4/7/2026  
Ms. Beaupry made a motion to approve the minutes for the 4/7/2026 Council Special Meeting, seconded by Mr. Bosak. All members approved.
2. Council Regular Meeting - 4/14/26  
Mr. Sweat made a motion to approve the minutes for the 4/14/2026 Council Regular Meeting, seconded by Mr. Richmond. All members approved.
3. Council Special Meeting - 4/24/2026  
Ms. Richmond made a motion to approve the minutes for the 4/24/2026 Council Special Meeting, seconded by Ms. Beaupry. All members approved.

**IV. Public Participation (5-min limit)**

1. For the Love of Cats (FLOC)

Ms. Julie Martini, the operator of For the Love of Cats, provided a progress update on her organization's TNR program in the Village. She addressed 44 cats in Village limits. Her goal is to completely address previous areas before moving to new zones. This method helps avoid cats populations increasing.

Administrator Bender stated that he had prepared a resolution to provide an additional \$7,000.00 for FLOC's continued operations in the Village and requested that Ms. Martini provide notice when FLOC's original allotment of \$5,000.00 is exhausted.

2. Wood County Park District

Mr. Chris Smalley, Director of the Wood County Park District, presented a check for \$4,836.00 for the 2026 Park Improvement Program. These funds were used to construct a new fence at the Village Park sled hill.

Mr. Smalley informed Council that the District had received funding from ODOT to repave the Slippery Elm Trail. Work will take place this Summer.

3. Brandon Elliot, Falcon Forge

Mr. Elliot presented information on behalf of his employer, Falcon Forge, which is based in Toledo. He provided information about the services that they offered in relation to HB 96.

**V. Letters and Communications**

Mayor Patterson stated that he received a call about the parade planned for Memorial Day. Council discussed if an event permit should be filed, and ultimately decided that one should be completed for this parade and any planned in the future.

**VI. Administrative Reports**

1. Fiscal Officer:

Report Submitted.

Mr. Matt Clouse reported that the first check had been received from Jackson Township for EMS services for the full year.

2. EMS Chief:

Mayor Patterson stated that the EMS Chief has submitted the report to him.

3. Fire Chief:

Report Submitted.

4. Police Chief:

Report Submitted.

4. Utility Director:

Nothing of note.

6. DPW Superintendent:

Nothing of note.

7. Village Administrator:

Report Submitted.

Administrator Bender stated that the red emergency phone had been installed in the police lobby.

He shared a message from Police Chief Bingham requesting a motion for the additional costs to add two (2) Axon cameras with Wi-Fi for the K-9 car and additional vehicle that will be purchased for approximately \$5,500.00.

Ms. Beaupry made a motion to approve the purchase of two (2) Axon cameras with Wi-Fi not to exceed \$5,500.00, seconded by Ms. Hefner. All members approved.

Administrator Bender provided updates on the East Broadway reconstruction project, stating that there were a few outstanding punch list items that had been postponed due to poor weather conditions. Additional catch basins need to be installed. Thermo-striping must be completed as well.

He stated that the East Broadway sidewalk development would be funded through an ODOT grant with no local match, at approximately \$1.9 Million. American Structurepoint, Inc. had been awarded the project after a QBS process. Resolution No. 10-2026 covers this agreement.

He stated that he was preparing an application for [Lake Erie West Regional Council's] Surface Transportation Block Grant (STBG) program.

At Administrator Bender's request, Clerk of Council Mr. Mason Davis, shared grant and Village event updates. He stated that an Active Transportation Workshop had been hosted that week in conjunction with the Wood County Health Department. The purpose of this event was to solicit public feedback regarding walking and biking in North Baltimore.

Mr. Davis assisted Fire Chief Francisco in applying for three (3) new sets of turnout gear through the State Farm Good Neighbor Firefighter program, requesting approximately \$10,000.00 in funds. He did not have an estimate on when the Village would receive a funding decision.

Administrator Bender presented an event permit for review:

Mr. Richmond made a motion to approve an event permit from Mr. Chris Free for May 17, 2026, for a partial street closure at 115 North Second Street for a graduation party pending approval from the property owner's neighbor, seconded by Mr. Engard. All members approved.

8. Clerk:

Mr. Davis stated that the original copy of the agenda has a mistake – Resolution No. 11-2026 had been duplicated in place of Resolution No. 12-2026. This mistake was corrected prior to the meeting; updated copies were provided to council and in the digital edition accessible to the public.

9. Appointed Legal Counsel:

Nothing of note.

10. Mayor:

Mayor Patterson stated that a "thank you" message to the Clyde Police Department for the donated K-9 cruiser, which has been striped with North Baltimore Police Department's decals.

Mayor Patterson introduced the topic of blight and code enforcement – he asked if there had been any changes to policies, stating that several residents were upset. He asked if property owners were still provided with time to make improvements to their year prior to a citation.

Administrator Bender confirmed that this was accurate and no changes had been made to policies. He confirmed that as long as residents were working to make continuous improvements to outstanding code enforcement issues, citations would not be issued.

## **VII. Standing Committee**

1. Economic and Community Development (Hefner) – Ms. Hefner asked Mr. Paul Skaff, Village Legal Counsel, if a 50/50 raffle could be conducted at the upcoming festival.

Mr. Skaff stated that this would not be permissible.

2. Public Safety (Engard)

Nothing of note.

3. Personnel, Policy and Ordinance Review (Bosak) –  
Nothing of note.

4. Public Works (Beaupry) –

Ms. Beaupry stated that many residents had noticed the demolition of the shelter house near the sled hill at Village Park. She stated that feedback was mixed and some were surprised about a lack of notice.

She stated that some were concerned about the number of amenities that had been removed from the park without replacement. She informed them that the Village was working to construct a new gazebo [pavilion] on the site.

Mayor Patterson stated that he shared these residents' concerns and hoped to see new developments at the park in 2027.

Administrator Bender asked Mr. Davis to elaborate on Village efforts to secure grant funding for the proposed pavilion.

Mr. Davis replied that he has submitted a request for funding through the T-Mobile Hometown Grant Program but has not received a response yet. He stated that this was a highly competitive grant opportunity with a low likelihood of being awarded. He stated that an alternate option would be the ODNR Natureworks grant program, which he would apply for.

Mayor Patterson presented a request from Mr. Gerald Perry to bury three (3) individuals in a single plot. Current Village guidelines stipulate a maximum number to two (2) individuals. No state laws or federal guidelines would prohibit this. He requested that a motion be made to allow this.

Mr. Skaff stated that a motion would be acceptable.

Council discussed amending the rules for burial maximums going forward.

Ms. Hefner made a motion to allow Mr. Gerald Perry to bury three cremated remains in a single plot, seconded by Mr. Bosak. All members approved.

5. Public Utilities (Sweat) –

Mayor Patterson asked if there were updates regarding the UV disinfectant. Administrator Bender replied that this topic would be discussed in executive session.

6. Finance and Technology (Richmond) –  
Nothing of note.

## **VIII. New Legislation**

1. ORDINANCE NO. 2026 – 11: AN ORDINANCE APPROVING AN AMENDED AND RESTATED JEDD AGREEMENT FOR THE VILLAGE OF NORTH BALTIMORE-HENRY TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT, AND AUTHORIZING THE INCLUSION OF CERTAIN ADDITIONAL PROPERTY WITHIN SAID DISTRICT
2. ORDINANCE NO. 2026 - 12: AN ORDINANCE ADOPTING THE ESTIMATE OF REVENUES FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027, AUTHORIZING CERTIFICATION OF SAME TO THE WOOD COUNTY AUDITOR
3. RESOLUTION NO. 10 – 2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR AND/OR MAYOR TO EXECUTE AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION, ACCEPT FEDERAL FUNDING, APPROVE A PROFESSIONAL SERVICES AGREEMENT, AND DECLARING AN EMERGENCY

Mr. Engard made a motion to suspend the second and third readings for Resolution No. 10-2026, seconded by Ms. Beaupty. All members approved.

Ms. Beaupty made a motion to adopt Resolution No. 10-2026 as an emergency, seconded by Mr. Richmond. All members approved.

4. RESOLUTION NO. 11-2026: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION TO THE LAKE ERIE WEST REGIONAL COUNCIL SPECIFIC TO THE SURFACE TRANSPORTATION BLOCK GRANT PROGRAM FOR THE MAIN STREET CORRIDOR PROJECT AND TO DECLARE AN EMERGENCY
5. Resolution 12-2026: A RESOLUTION APPROPRIATING FUNDS, RATIFYING CERTAIN PRIOR TNR EXPENSES, AND AUTHORIZING AN AGREEMENT WITH FOR THE LOVE OF CATS (FLOC) FOR CONTINUED TNR SERVICES IN THE AMOUNT OF \$7,000.00
6. RESOLUTION NO. 13-2026: A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE 2026 WOOD COUNTY FIRE/EMS MUTUAL-AID AGREEMENT FOR ADDITIONAL FIRE AND EMERGENCY MEDICAL SERVICE PROTECTION, AND DECLARING AN EMERGENCY

## **IX. Second Reading of Ordinances and Resolutions**

### **X. Third Reading of Ordinances and Resolutions**

1. RESOLUTION NO. 08 – 2026: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE WOOD COUNTY

EMERGENCY MANAGEMENT AGENCY FOR EMERGENCY  
MANAGEMENT SERVICES AND AUTHORIZING PAYMENT

Mr. Engard made a motion to adopt Resolution No. 08-2026, seconded by Mr. Richmond. All members approved.

2. ORDINANCE NO. 2026 – 09: AN ORDINANCE AMENDING SECTION 901.13 AND ENACTING SECTION 901.15 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF NORTH BALTIMORE, OHIO ESTABLISHING SIDEWALK CONSTRUCTION STANDARDS.

Mr. Richmond made a motion to adopt Ordinance No. 2026-09, seconded by Mr. Engard. All members approved.

4. ORDINANCE NO. 2026 – 02: AN ORDINANCE AMENDING ORDINANCE 2025-18 TO ADD INSURANCE REQUIREMENTS FOR DESIGNATED OUTDOOR REFRESHMENT AREA ESTABLISHMENTS AND TO ENACT SECTION 529.071 OF THE CODIFIED ORDINANCES.

Ms. Hefner made a motion to adopt Ordinance No. 2026-02, seconded by Ms. Beaupry. All members approved.

**Executive Session:** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official under ORC 121.22(G)(1), and to confer with the Village Solicitor concerning pending or imminent court action under ORC 121.22(G)(3), with potential action to follow.

Mr. Engard made a motion to enter executive session, seconded by Mr. Richmond. All members approved.

Executive session began at 6:43 PM and regular session was resumed at 7:00 PM.

Mr. Sweat made a motion to hire Mr. Cody Helms at a rate of \$17.53 as a full-time laborer for the Public Works Department, seconded by Mr. Bosak. All members approved.

Ms. Hefner made a motion to move Ms. Jordan Queen from full-time to part-time status as a police officer temporarily, seconded by Ms. Beaupry. All members approved.

Ms. Beaupry made a motion to approve Ms. April Dick as Acting Fiscal Officer at an hourly rate of \$36.05 until the position has been filled, seconded by Mr. Bosak. All members approved.

**XI. Other New Business**

Nothing of note.

**XII. Other Old Business**

Nothing of note.

**XIII. Payment of Bills:** A motion was made by Mr. Richmond to pay the bills in the amount of \$658,529.75. Seconded by Ms. Hefner. All members approved.

**XIV. Adjournment**

The meeting was adjourned at approximately 7:05 PM.

**Approved:**

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**Mason Davis, Clerk of Council**

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**Aaron Patterson, Mayor**

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**Dee Hefner, Pres of Council**